

**More than Books: Make the most  
of your Library**

# **Navigating Learn.UQ**

**WiFi, Printing and Tech Tips**

**Systems and Software at UQ**



# Introduction

## Session outline

- What is Learn.UQ (Blackboard)
- Access
- Announcements
- Course Profiles
- Course Staff and Course Help
- Learning Resources
- Assessment
- Discussion Board

# Learn.UQ (Blackboard)

## What is Learn.UQ?

Online learning management system

- Access course materials
- Submit assessment

Learn.UQ is UQ's branded application








Blackboard is the software

Both names are used interchangeably

## Access

- [Directly](#)
- [Through my.UQ](#)

my.UQ

-  [Dashboard](#)
-  [Browse my.UQ](#)
-  [My courses](#)
-  [My files](#)
-  [My profile](#)
-  [My requests](#)
-  [Support history](#)

Favourite apps

- [UQ Book It](#)
- [Email](#)
- [Learn.UQ](#)
- [Library](#)



# Courses

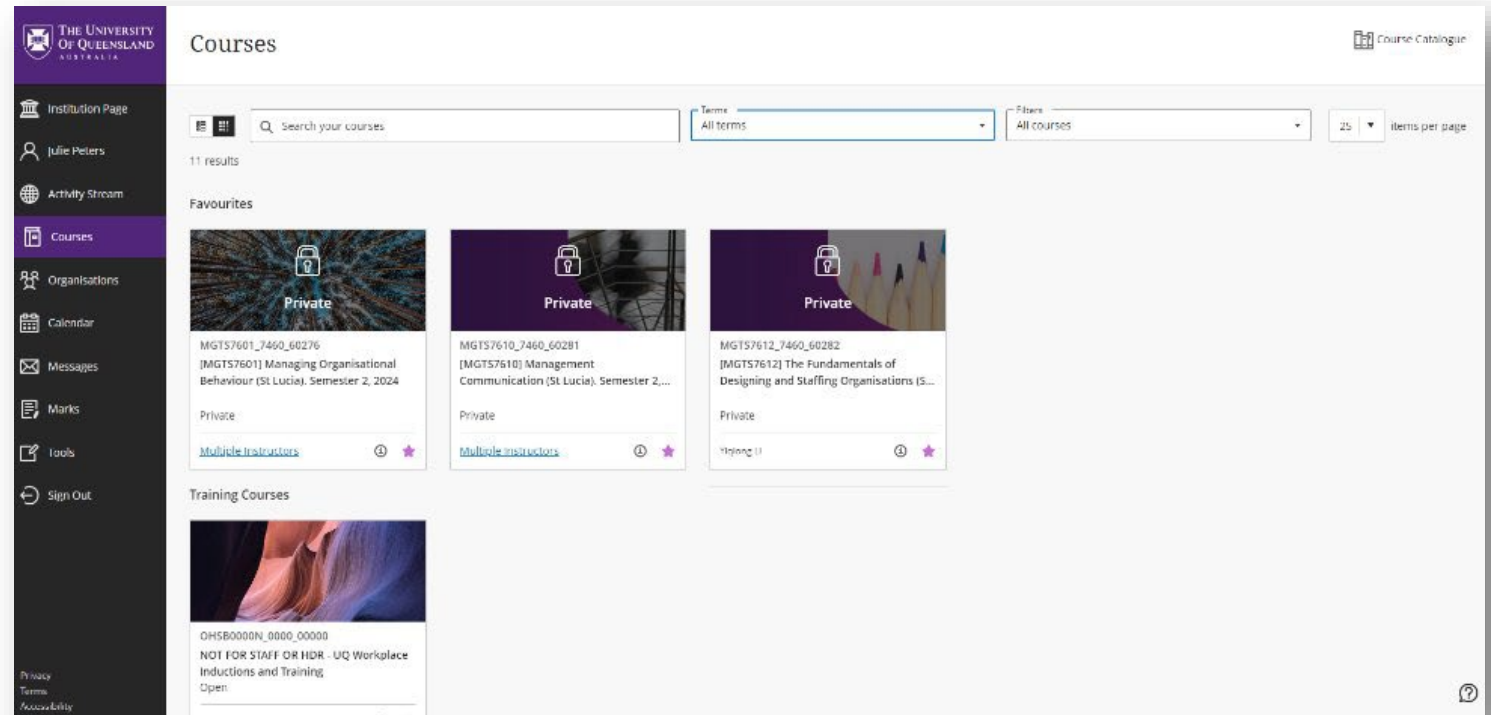
The welcome screen

Courses is the landing page

Each enrolled course has a site

The left bar shows the global navigation menu










Training Courses and Upcoming Courses are also available



The screenshot displays the 'Courses' page on the University of Queensland's learning management system. On the left is a dark navigation sidebar with the university logo at the top and menu items: Institution Page, Julie Peters (user profile), Activity Stream, Courses (highlighted), Organisations, Calendar, Messages, Marks, Tools, and Sign Out. At the bottom of the sidebar are links for Privacy, Terms, and Accessibility. The main content area is titled 'Courses' and features a search bar with the text 'Search your courses', a 'Terms' dropdown set to 'All terms', and a 'Filters' dropdown set to 'All courses'. It shows '11 results' and is divided into two sections: 'Favourites' and 'Training Courses'. The 'Favourites' section contains three course cards, each marked as 'Private' and featuring a lock icon. The first card is for course MGT57601\_7460\_60276, the second for MGT57610\_7460\_60281, and the third for MGT57612\_7460\_60282. Each card includes a 'Multiple instructors' link, a lock icon, and a star icon. The 'Training Courses' section shows a card for OHS60000N\_0000\_00000 with the text 'NOT FOR STAFF OR HDR - UQ Workplace Inductions and Training' and 'Open:'. A 'Course Catalogue' icon is in the top right corner, and a help icon is in the bottom right corner.

# Pages

These are the global Learn.UQ pages and are not course-specific

Page	Description
 Institution Page	UQ details and general links
 Cameron West	Personal details (e.g. email)
 Activity Stream	Notifications from all courses
 Courses	Enrolled courses' sites
 Organisations	Non-course groups
 Calendar	View all courses' deadlines
 Messages	Direct messages (not announcements)
 Marks	View all courses' grades
 Tools	Other tools

# Training Course

Follow along with our sample Blackboard course

## You need to self enrol:

1. Go to the [institution page](#)
2. Under Useful links, press [AskUs Blackboard Student Training](#)
3. Click [Submit](#) and then [OK](#)
4. You should automatically land in the site.

If you no longer see the global navigation menu, you will need to re-enter Blackboard to view other courses.

- Simply type [learn.uq.edu.au](http://learn.uq.edu.au) in the address bar.
- Bookmark this page for future reference.

## Accessing the course

In future, you may want to access this course again.

1. Go to [Courses](#)
2. Click [Training Courses](#)
3. Click [AskUs Blackboard Student Training](#)

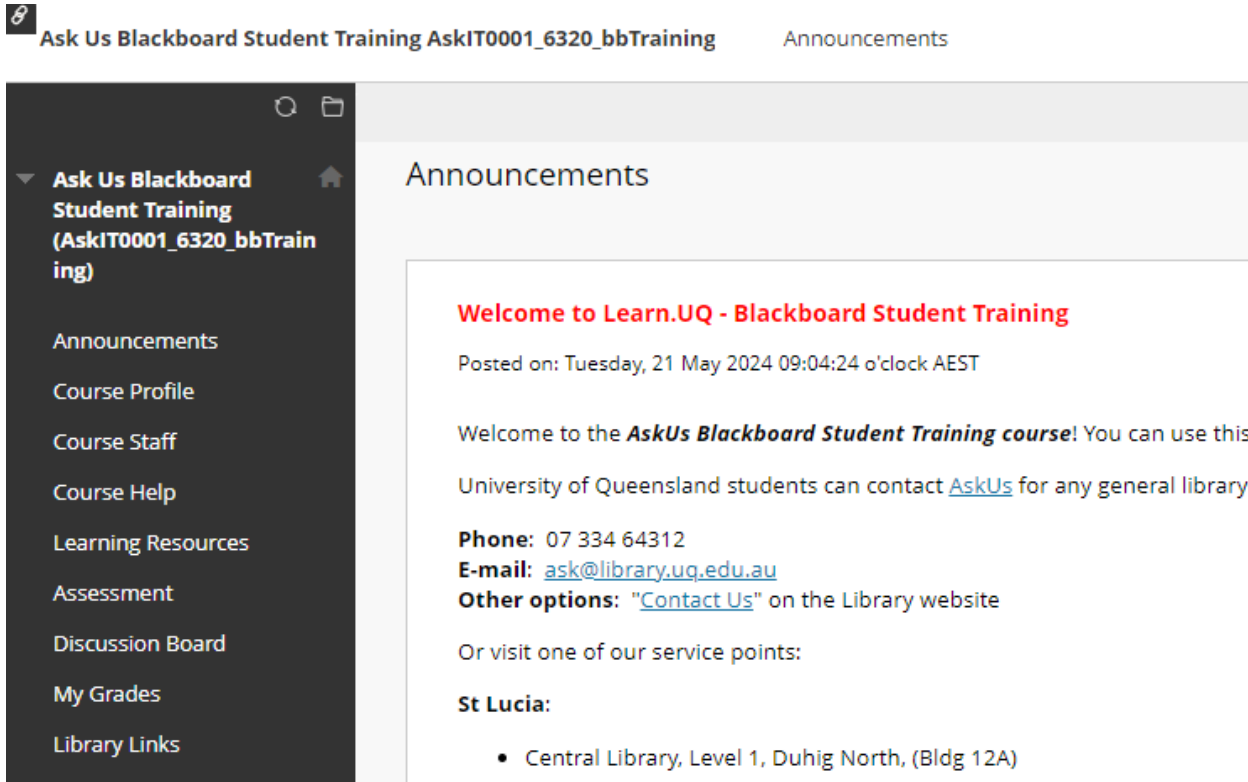
**Note:** this course is **not** connected to your academic grades.

# Courses

Every course will generally contain the following pages

Page	Description
Announcements	Communication from staff to students
Course Profile	Formal details of the course, including assessment overview and learning activities
Course Staff	Contact details for staff members
Course Help	General help information and links for further support
Learning Resources	Course materials
Assessment	Assessment details and submission links
Discussion Board	An open forum

# Announcements



Ask Us Blackboard Student Training AskIT0001\_6320\_bbTraining Announcements

Ask Us Blackboard Student Training (AskIT0001\_6320\_bbTraining)

- Announcements
- Course Profile
- Course Staff
- Course Help
- Learning Resources
- Assessment
- Discussion Board
- My Grades
- Library Links

## Announcements

**Welcome to Learn.UQ - Blackboard Student Training**

Posted on: Tuesday, 21 May 2024 09:04:24 o'clock AEST

Welcome to the **AskUs Blackboard Student Training course!** You can use this course to access the University of Queensland students can contact [AskUs](#) for any general library assistance.

**Phone:** 07 334 64312  
**E-mail:** [ask@library.uq.edu.au](mailto:ask@library.uq.edu.au)  
**Other options:** "[Contact Us](#)" on the Library website

Or visit one of our service points:

**St Lucia:**

- Central Library, Level 1, Duhig North, (Bldg 12A)

## Staff communicate to students via Announcements

This is the landing page for a course.

Posts appear newest on the top

Announcements may or may not be emailed, so check this page regularly.



# Course Profile

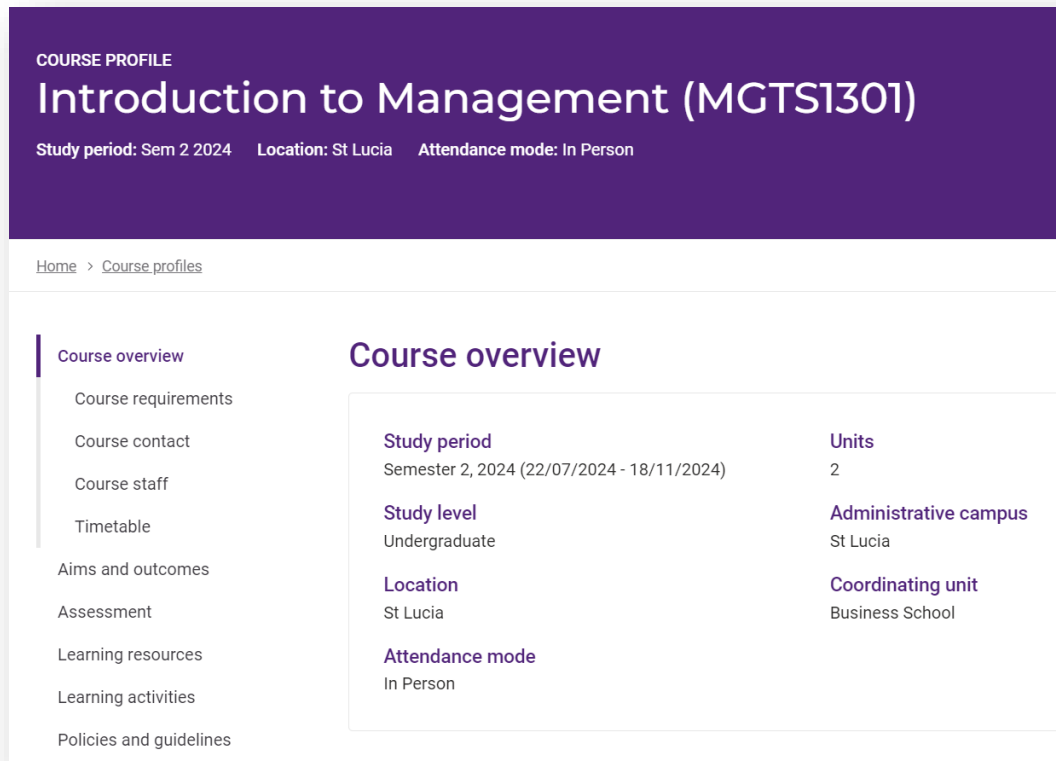
## Course Profiles contains key course details

Click on [Course Profile](#) to see a sample course.

Courses are required to adhere to their Course Profiles.

Here you can find

- Course and staff information
- Assessment details (including due dates and weightings)
- Required and suggested learning resources
- Expected learning activities (e.g. lectures, tutorials)
- Policies and Guidelines



**COURSE PROFILE**  
**Introduction to Management (MGTS1301)**  
Study period: Sem 2 2024   Location: St Lucia   Attendance mode: In Person

Home > [Course profiles](#)

**Course overview**

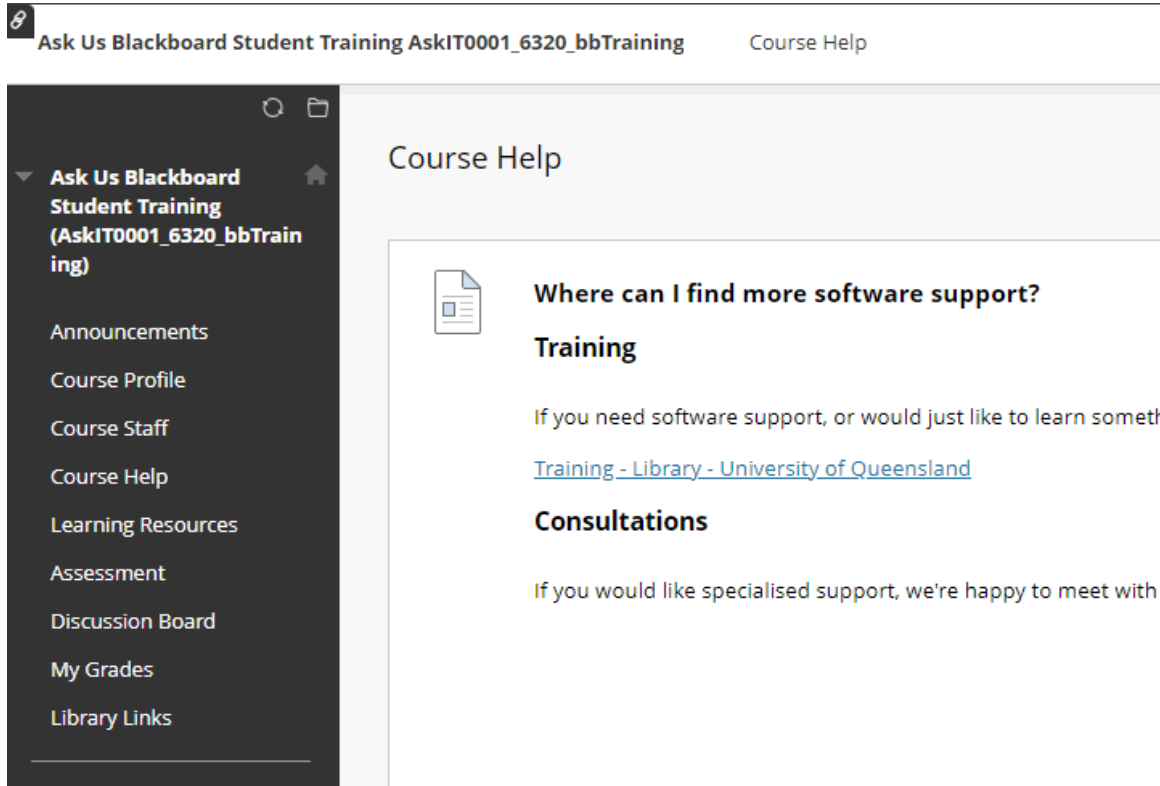
- Course requirements
- Course contact
- Course staff
- Timetable
- Aims and outcomes
- Assessment
- Learning resources
- Learning activities
- Policies and guidelines

**Course overview**

<b>Study period</b> Semester 2, 2024 (22/07/2024 - 18/11/2024)	<b>Units</b> 2
<b>Study level</b> Undergraduate	<b>Administrative campus</b> St Lucia
<b>Location</b> St Lucia	<b>Coordinating unit</b> Business School
<b>Attendance mode</b> In Person	

This course provides an introduction to the fundamental principles of managing business...

# Course Staff and Course Help



Ask Us Blackboard Student Training AskIT0001\_6320\_bbTraining Course Help

Course Help

**Where can I find more software support?**

**Training**

If you need software support, or would just like to learn something

[Training - Library - University of Queensland](#)

**Consultations**

If you would like specialised support, we're happy to meet with you

## Course Staff

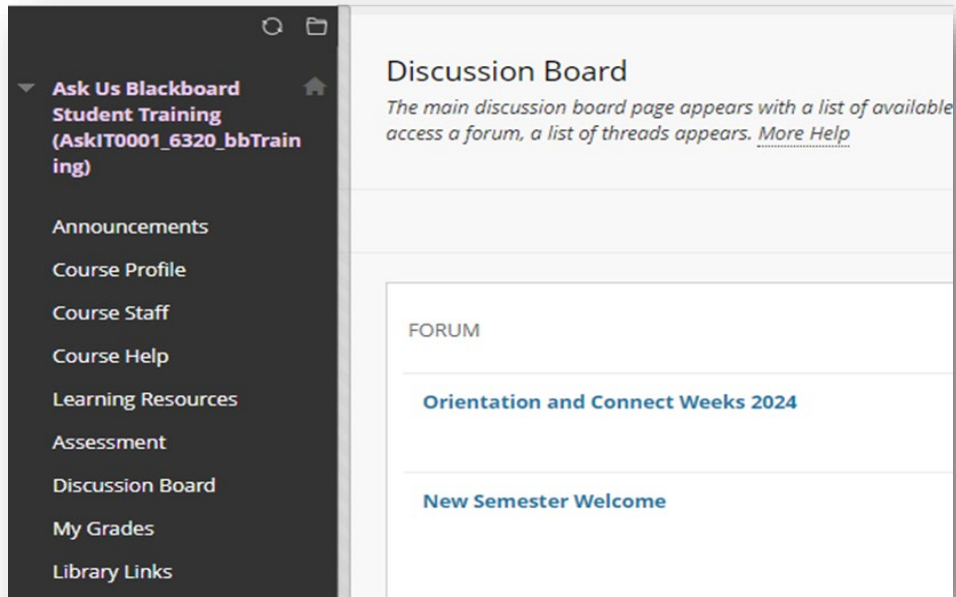
Contact details for the course coordinator, tutors and other staff is available here.

## Course Help

Support resources and general links are available here.

Specific, content-related support is often located under **Learning Resources**

# Discussion Board



## An open forum

Here you can create forums, post within them and reply to others.

Some courses make heavy use of **Discussion Board**, while others are not monitored.

If you do not get a reply, consider contacting staff instead.

## Ed Discussion Board

Some courses use Ed Discussion Board as a forum tool.

Typically, there is a distinct link on the course's Learn.UQ page

This tool is separate to Learn.UQ's Discussion Board.

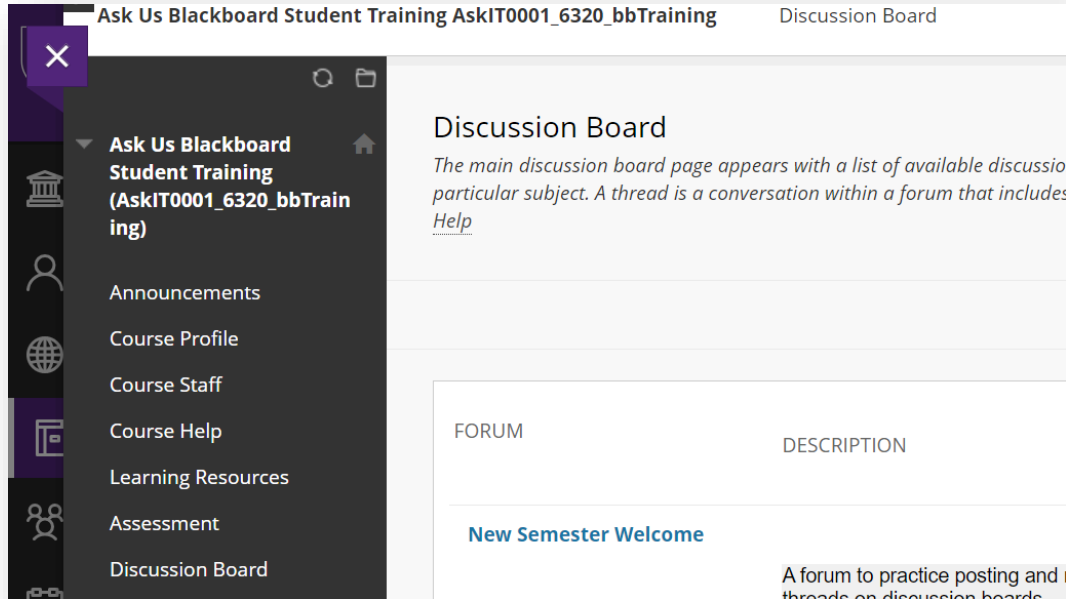
# Activity – Discussion Board

## Activity – Reply to a post

There are active posts on the Ask Us Blackboard Student Training site which you can interact with.

1. Click [Discussion Board](#)
2. Click [Orientation and Connect Weeks 2024](#)
3. Click [Welcome!](#)
4. Reply to the welcome thread with your favourite food/animal/movie etc.

Everyone with access to the course will be able to view your name and responses



# Compulsory Modules

## Academic Integrity Module

Two academic integrity modules to complete

- Complete Part A before **31<sup>st</sup> August** (census date)
- Complete Part B before **25<sup>th</sup> October** (end of week 13)

Future enrolment, viewing grades and graduation are blocked by missing these deadlines.

### Access via

- mySI-net task wizard
- [Directly](#)
- [Library services](#)

And complete in UQ Extend.

## Respect At UQ Module

One module to complete

- **Compete before 5pm on 11<sup>th</sup> August.**

Missing this deadline will restrict your access to Blackboard until completed.

- [Learn more via the Respect at UQ webpage](#)

### Access via

UQ Essentials:

- [Learn.UQ home](#)

And complete through the Blackboard link.

# Learning Resources

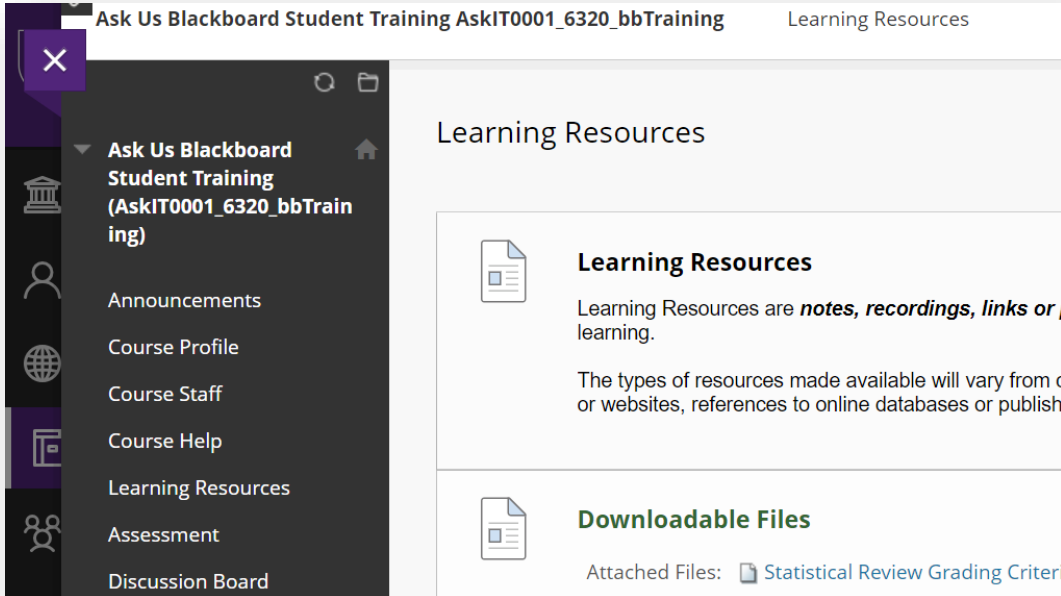
## Course content is found under Learning Resources

This includes

- Lecture recordings (both audio and video)
- Readings (and library course reading lists)
- Links to external resources
- Other materials as necessary (e.g. images, slides)

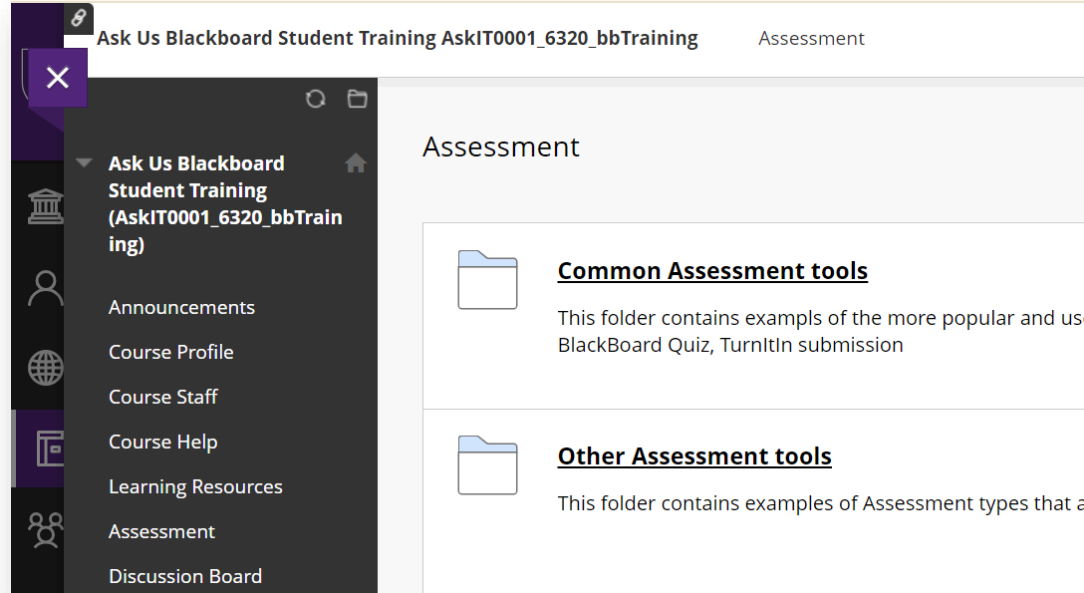
Learning Resources is often structured with folders

Assessment-related content may also be located in **Assessment**



The screenshot shows a Blackboard interface for a course titled "Ask Us Blackboard Student Training AskIT0001\_6320\_bbTraining". The page is titled "Learning Resources". On the left, a navigation menu lists: Announcements, Course Profile, Course Staff, Course Help, Learning Resources (highlighted), Assessment, and Discussion Board. The main content area has a heading "Learning Resources" and a document icon. Below it, the text reads: "Learning Resources are *notes, recordings, links or p* learning." and "The types of resources made available will vary from c or websites, references to online databases or publish". Below this, there is another heading "Downloadable Files" and a list of "Attached Files: Statistical Review Grading Criteri".

# Assessment

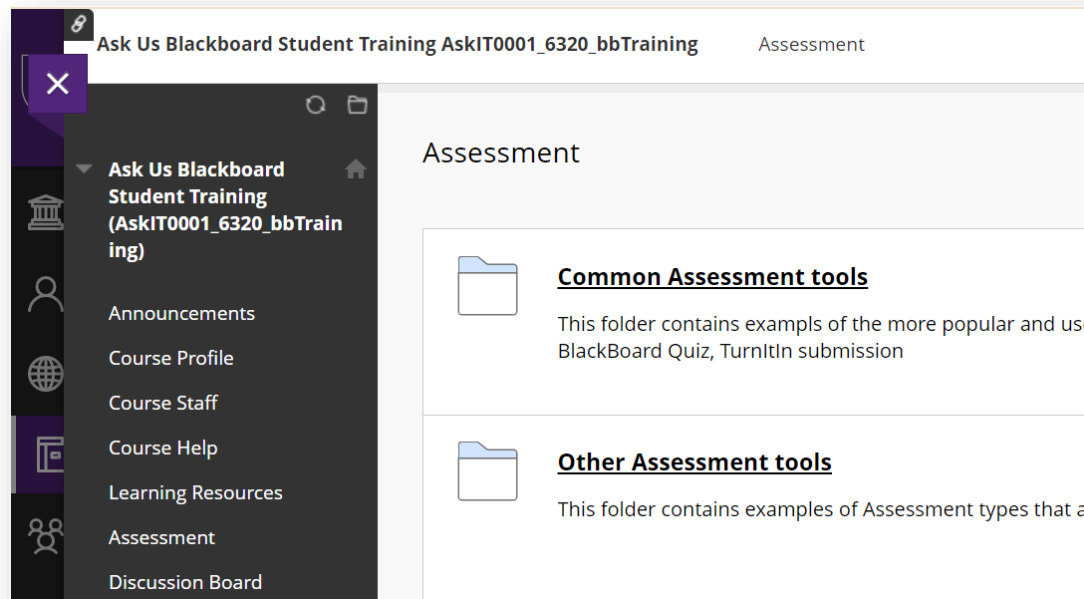


## Assessment details and submission links

Here you may find

- Assessment summaries with due dates and weightings
- Files related to your assessment (e.g. tasksheets)
- Submission links
- Embedded assessment, for example
  - Multiple choice quizzes
  - Short response questions

# Activity – Completing Assessment



## Activity – Downloading and submitting files

Practice downloading and submitting a piece of assessment.

1. Navigate to **Assessment**
2. Select **Common Assessment Tools**
3. Download the file in **Assessment**
4. Open the file and follow the instructions

## To submit a file

1. Select **Blackboard Assessment Submission Example**
2. Select **Upload Files and Browse Local Files**
3. Select the file you want to submit and press **OK**
4. Select **Submit**



# Blackboard Ultra

## Learn.UQ is transitioning to a new look

A new version of Blackboard, called Ultra, is slowly being rolled out for UQ courses.

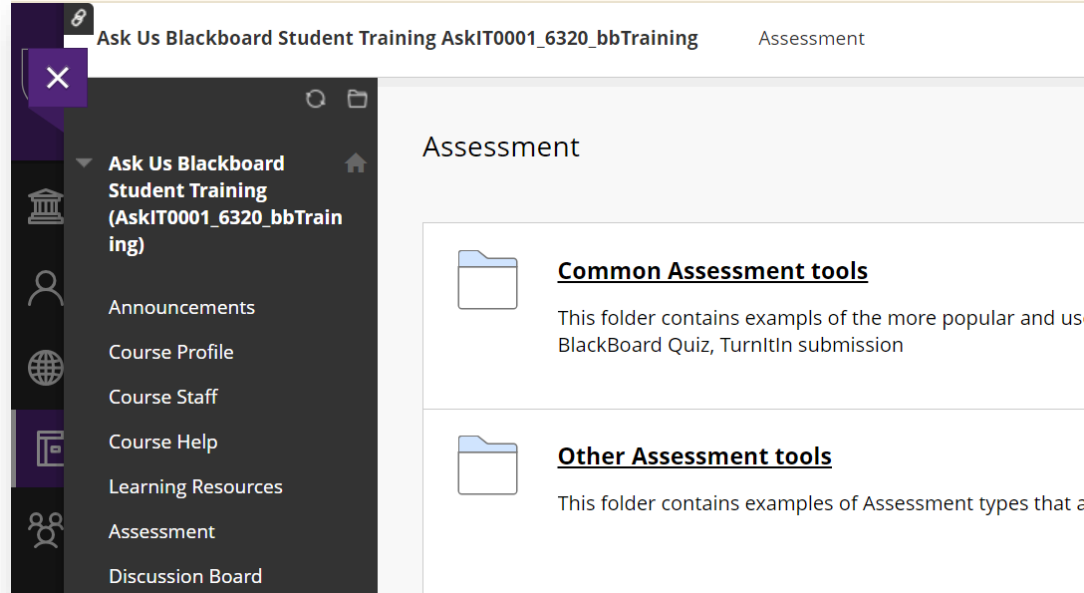
Over the next few years, you will encounter Ultra, which replaces the current course page view.

Ultra courses will have

- A new design
- Increased functionality
- Similar structure

The essentials (e.g. learning resources and assessment) will mostly remain.

# Activity – Quizzes



## Activity – Completing quizzes (and solving riddles)

In this final activity, have a go at completing a Blackboard quiz about riddles

1. Go to **Assessment**
2. Click on **Riddles**
3. Answer all the questions
4. Press **OK ←** (bottom right)
5. Press **OK ←** again

# Contact Us

UQ Library Technology Training

[training@library.uq.edu.au](mailto:training@library.uq.edu.au)

<https://web.library.uq.edu.au/library-services/training>