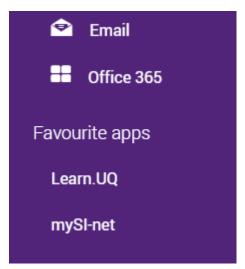


Introduction to Learn.UQ (Blackboard)



## What is Learn.UQ (Blackboard)?



Online Learning Management System

System is called Blackboard

UQ has branded it Learn.UQ

Both names are interchangeable

Can be accessed via my.uq.edu.au dashboard or via learn.uq.edu.au directly



#### The Welcome Screen

THE UNIVERSITY OF QUEENSLAND	Courses
a Institution Page	← Training Courses
A David Miles	
Activity Stream	E E Q. Search your courses Filter All Courses •
Courses	Semester 2, 2022
Organisations	ANCH12505_7260_61260 [ANCH1250] The Rise of Ancient Rome - Roman History to the Death of Augustus (St Lucia & external). Semester 2, 2022 Original Course View
Calendar	Multiple Instructors   More info -
Messages	ABCD1234_7160_EXAM9
E Marks	[ELRN0739] Learn.UQ Practice Exam Semester 2, 2022 Original Course View <u>Multiple Instructors</u>   More Info -
Tools	HIST14005 7260 64054
Admin	INIS 1 14005_2 200_04034 (HIST 1400) The Mediceval and Early Modern World (St Lucia & external). Semester 2, 2022 Original Course View Multiple Instructors   More Info
← Sign Out	

Courses is the first screen you see upon login

Displays any current courses

Link to Training Courses at top left



## **Institution Page**

THE UNIVERSITY OF QUEENSLAND			
Institution Page	( 💌 ) The University of Quee	ensland	
Q David Miles			
Activity Stream		eLearning Services Status - Current	
Courses			pe. Files will not attach if the Test Options >> "Open test in new window" is set to "Yes". The
Corganisations		Vendor is aware of the issue and will implement a fix in a future upgrade. In the mean time submission area for students to upload to eg the <u>Blackboard assignment tool</u> .	e either set the Test Options >> "Open test in new window" to "No" or provide an alternative
Calendar			
Messages			
Marks			
Tools		Spotlight	
& Admin		My Career Adviser My Career Adviser is an online career development and employability Blackboard resource	A that consider a range of adverticeal videor, webserier, modular and tip phases to help
⊖ sign Out		In Cater Autoris San Unite Later Determine Is au enclosural actuation actuation actuation suders and applicable their care provide the complexe, and submit our "by Caree Advanced InScale Determine Career Advance click Interplexe, and submit our "by Career Advance INICAL Examples Microsoft 365 for students Student Columnationes will be migrated stroughout January and early February to ena teamwork and efficiency for students whenever they are. Students will experience a brief for for students."	to preparing for Job Applications and Interviews and much more! To sign up for My solar of Interest Form:
		Recording oral and practical assessments	
		Useful links	
		Academic Integrity Module	AskUs Blackboard Student Training
		IThenticate	my.UQ
		my.ePortfolio	mySI-net
		my-ePortfolio account set up	Programs and Courses
Yivacy		Have your say	My Media

Available in the Global Menu on the top left

Access to system wide announcements

AskUs Blackboard Student Training course – requires self enrolment

My Media - Kaltura desktop recording



## **Training Courses**

Semester 2, 2022	Training Courses 🔻
Q     Search your courses     Filter     All Courses •	
AskIT0001_6320_bbTraining Ask Us Blackboard Student Training Original Course View <u>Multiple Instructors</u>   More info ~	
FBSX0202N_6720_00001 Expense Management System Training Original Course View Multiple Instructors   More info v	
UNIF0002N_0000 Finance Training - Training Courses Original Course View Multiple Instructors   More info ~	
LIB101N_6380STx LIBRARY 101 Original Course View Multiple Instructors   More Info ~	

Training courses are completed as necessary

You will be informed by your course coordinators which ones you will need to complete

Please click on Ask Us Blackboard Student Training

**Note:** This is a training course and is not connected in any way to your final grades



## Self-enrolling in a Course

(←) → 健 🏠	0 🗎 😂 https://learn.uq.edu.au/webapps/blackboard/execute/enrollCourse?context=Course&course_id=_10826	
THE UNIVERSITY OF QUEENSLAND	×	Request Support 🤰 Stephane Guillou 🏮 🔻 🖒 🛆
8	Welcome <b>Courses</b> Organis	ations Staff Help Guides System Admin Support Staff
Ask Us Blackboard Studen	t Training AskIT0001_6320_bbTraining 💿 Self-Enrolment	· •
Self-Enrolment		
ENROL IN COURSE: ASK U	S BLACKBOARD STUDENT TRAINING (ASKIT0001_6320_BBTRAINING)	
Instructor:	Stephane Guillou, Nicholas Wiggins, Fiona Stroud, Iliria Steming, Luke Gaiter, Awais Hameed Khan, David Mil Rickett, Gina Paterson, Sendi Jones, Nathan La Burniy, Paul Dutton, Sabrina Sikder	es, Jacob Tilse, Victor Ho, Kit Brown-Watts, Dane Cousins, Kirsty
1. Description: 2. Categories: 3.	Education:Higher Education	
Click <b>Submit</b> to proceed.		Cancel Submit

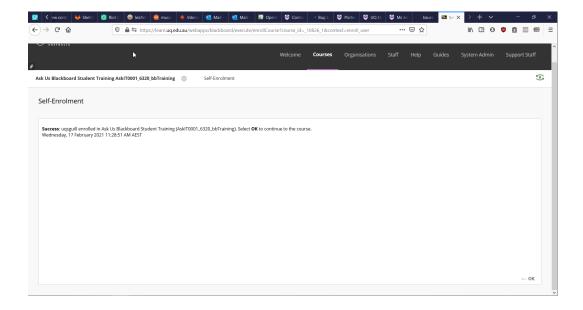
You may be asked to self enrol in the course

Check the course details

Click Submit button on bottom right



#### The Success Screen – Click OK



Self-Enrolment will be confirmed

Click OK bottom right



#### Announcements

		ng AsklT0001_6320_bbTraining Announcements
	00	
宜	✓ Ask Us Blackboard Student Training (AskIT0001_6320_bbTrain ing)	Announcements
R	Announcements	Welcome to Learn.UQ - Blackboard Student Training Click for more options
	Course Profile (ECP)	Posted on: Wednesday, 13 July 2022 12:42:52 o'clock AEST
	Learning Resources Assessment	Welcome to the AskUs Blackboard Student Training course! You can use this course to familiarise yourself with the various
司		University of Queensland students can contact AskUs for any general library and IT support enquiries:
	EdX (Edge)	Phone: 07 334 64312 E-mail: <u>ask@library.uq.edu.au</u> Other options: "Constant Lis" on the Library website
Ŷ	Kaltura Media	Or visit one of our service points:
ŝ		St Lucia:
Ask Us Blackboard   Sudent Training   (AskTro001 6320 bbTraining   (AskTro001 6320 bbTraining </th <th>Central Library, Level 1, Duhig North, (Bldg 12A)</th>		Central Library, Level 1, Duhig North, (Bldg 12A)
$\boxtimes$	Control Panel	Gatton:
Ask Us Blackboard   Student Training   Announcements   Course Profile (ECP)   Learning Resources   Assessment   Discussion Board   EdX (Edge)   Kaltura Media   Course Management   Course Management   Course Management   Files   Files   Course Tools   Files   Course Tools   Files   Valuation      Armouncements (Course Tools) Files		
E,		Hospitals:
Ľ	Evaluation	

The course screen will open on top of the Courses screen.

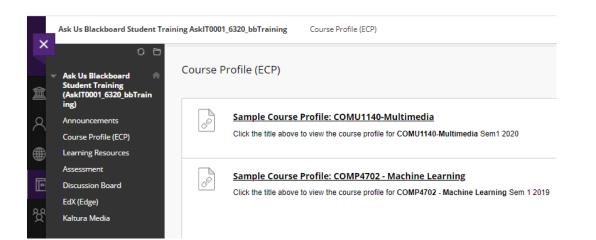
Note the close cross in the top left corner

Announcements screen is the first screen you will see when entering a course

Can show both course specific and system wide announcements



## Electronic Course Profile (ECP)

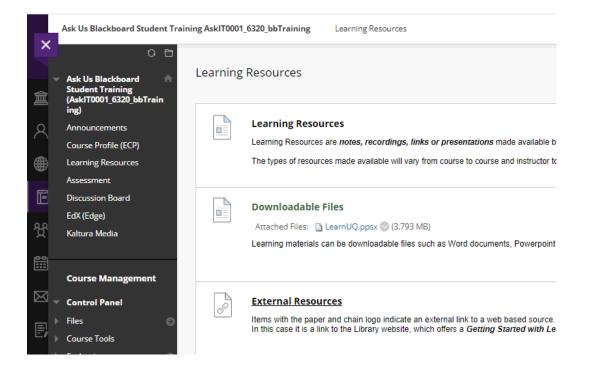


Electronic Course Profile contains course details

- Course Coordinator details
- Learning Resources
- Learning Activities
- Assessment
- Policies and Guidelines



## Learning Resources

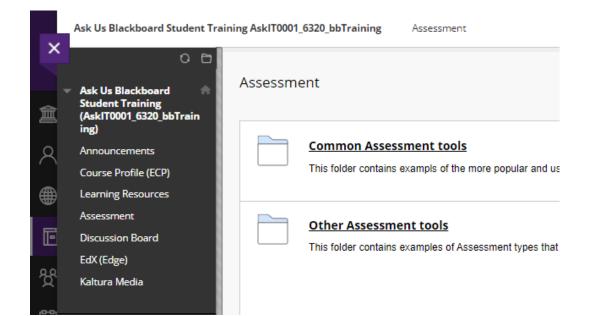


Course Resources which can include:

- Lecture recordings (both audio and video)
- Readings
- Links to external resources
- Other materials as necessary (e.g. Maps in ANCH1250 The Rise of Ancient Rome)



#### Assessments



All information relating to assessment in the course

- Assessment summaries with due dates and weightings
- Study guides
- Tutorial information
- Quizzes
- Information about academic integrity



#### Quizzes

×	Ask Us Blackboard Student Train	ning AskIT0001_6320_	bbTraining Assessment Common Assessment tools Preview Test: Ask Us - Practice Quiz
Ŝ	08	Proviow Test	Ask Us - Practice Quiz
盒	Ask Us Blackboard Student Training (AskIT0001_6320_bbTrain	Treview rest.	
	ing)		
8	Announcements	* Test Inform	ation
	Course Profile (ECP)	Description	PLEASE NOTE: THIS IS A SAMPLE TEST FOR TRAINING PURPOSES
۲	Learning Resources		5 Simple multiple choice questions to test your knowledge of UQ Library IT support services.
	Assessment	Instructions	You may attempt this test as many times as you wish. It is designed to give you some practice with taking quizzes in a Blackboard course.
Ē	Discussion Board	Multiple Attem	ots This Test allows multiple attempts.
	EdX (Edge)		on This Test can be saved and resumed later.
ጵ	Kaltura Media		Your answers are saved automatically.
**		* Question Com	pletion Status:
	Course Management		
	<ul> <li>Control Panel</li> </ul>		
E	> Files 🕥	OUESTIC	NN 1
E	Course Tools	QUESTIC	

Used frequently in courses for both academic grading and information gathering

Many options available to the course coordinators for setting up e.g.

- Question pools
- Shuffling questions and answers
- Making answers available after the completion
- Instant grading



## Submitting the Answers

1 points V Saved
1 points       Saved         1 points       Saved         10 points       Save Answer
1 points Save Answer
1 points 😪 Saved
10 points Save Answer
8

Always ensure the answers are saving either automatically or by clicking the Save Answer button on the right

Ensure you Save and Submit as necessary upon completion



### **Confirmation of Submission**

×		ng Ask/T0001_6320,b6Tmining Assessment Common Assessment tools Test Schmitteck Ask Us - Practice Quiz	•	Edit Mode is: (* OFF
	Student Training (AskIT0001 6320 bbTrain	Test Submitted: Ask Us - Practice Quiz		
Q ∰ ₽ ₽	ing) Announcements Course Profile (ECP) Learning Resources Assessment Discussion Board Edit(Edge) Kaltura Media	Test sevel and submitted. Students Divor Miles Test Ault Lin Frances Quit Test Ault Test Au		
E   3	Course Management Control Panel Files Control Panel Contro			← 0K

Successful submission will display the submission page Good habit to screenshot and save as evidence Press the OK button at bottom right to exit the screen



#### **Discussion Board**

×	Ask Us Blackboard Student Tra	ining Ask	dT0001_63	20_bbTraining Discussion	n Board	
	Ask Us Blackboard A Student Training (AskIT0001_6320_bbTrain ing)				to think critically about your coursewor	rk and interact with each other's ideas. You can create discussions around individual course lessons or for your cou
Q	Announcements	Crea	te Forum			
	Course Profile (ECP)					
	Learning Resources					
	Assessment		Delete			
Ē	Discussion Board		-	5001104		00000000
	EdX (Edge)		U	FORUM		DESCRIPTION
£	Kaltura Media			New Semester Welcome		
						A forum to practice posting and reading threads on discussion boards.
***			uses on Board sions are a good way to encourage students to think critically about your coursework and interact with each other's ideas. You can create discussions around individual course lessons or for yo tee Forum  Deletes  FORUM DESCRIPTION New Semester Welcome			

Can be used for both information gathering and general use

Very strict rules about standards of behaviour as covered in UQ's Internet Code of Practice



### User Interface for Making a Post

×		alahing Add/10001 (532) Job/Training Discussion Board Forum: New Semester Welcome Create Thread	۲	E Edit	lode is: 1011
	Ask Us Blackboard Ask Us Blackboard (Student Training (AskTroot_6320_bbTrain ing)	Create Thread A thread as same adjusts related to the same subject. Threads provide on organizational structure within a forum for users to share posts on similar topics. Greating a thread posts the first message. <u>Hore Help</u>			
∧ ⊕	Announcements Course Profile (ECP) Learning Resources	Indicess a required field. FORUM DESCRIPTION			
E X	Assessment Discussion Board EdX (Edge) Kaltura Media	A forum to practice porting and reading threads on discussion boards. Please note: No advertism, The rules and standards of behaviour as covered in the University of Outervisited's <u>julicant Code of Practice</u> apply.			
iii 🛛					
Ø		MESSAGE - Sulpes			
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					0
		Cluk. Stare Dregit to save a dregit of this message, Cluk. Stabulit to submit the post. Cluk. Cancel to quit.	ancel	Save Draft	Submit
https:/	/learn.uq.edu.au/webapps/blackboa	ard/content/listContent/jsp?course_id=_10026_18content_id=_81509_18umode=reset			

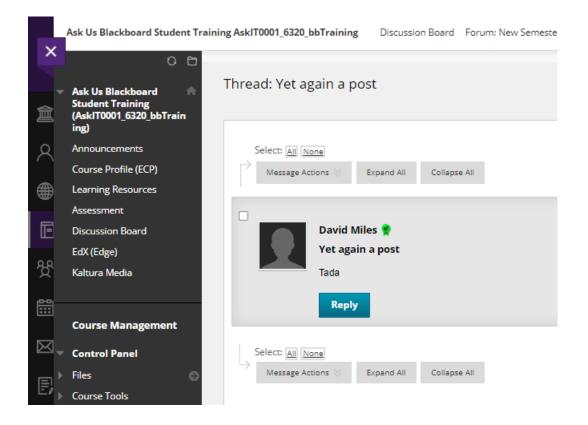
All boards use a simple graphical user interface to enter data Three buttons at the bottom

- Cancel all data is deleted and cannot be recovered
- Save Draft only you can see the information
- Submit everyone can see the submission

Cannot delete posts – be certain you want to submit



## Replying to a Post

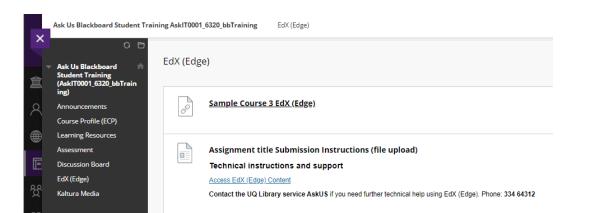


Click Reply button to respond to a post

Hover on a post to see the Quote button. This is reply with history



## EdX (Edge)



Some courses make use of modules from EdX which is a massive open online course provider

UQ offers some courses via EdX



## Signing in to Edge

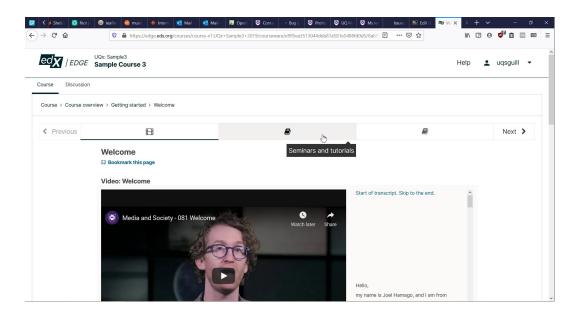
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→ C' û	0 🔒 H	ttps://edge. <b>edx.or</b>	g/login?next=%	62Fcourses%	62Fcourse-v	1%3AUQx%2	BSample3%	2B2019%2F	course%2F		⊵ ☆		hir 🖽	0	ø <sup>3</sup> (	l cs	œ	Ξ
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					Passw	vord												
					Need h	elp signing in?												
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Sign in using your university information

- Username e.g. S1234567
- Password normal logon password



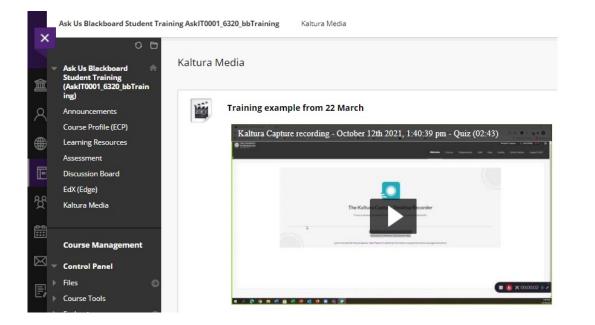
### **EdX Format**



You should see the part of the course you need to work through with video and transcript



#### Kaltura

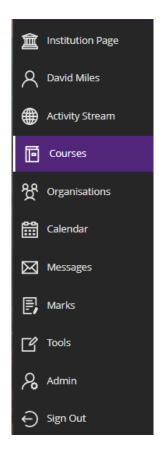


Kaltura is a simple desktop recording and editing tool that can make use of attached cameras

Videos can be saved and uploaded to Blackboard courses



## **Global Navigation Menu**



Global Navigation Menu (on left hand side of screen) gives access to

- Activity in all your courses
- Organisations you are a part of
- Calendar of course information (if the course coordinators are updating it)
- Messages you may have sent or received within the course (like an incourse email – not connected to your outlook email accounts)
- Grades that have been loaded for your courses



# Help us to improve! 2 minute survey





# Contact Us

#### UQ Library Technology Training

training@library.uq.edu.au https://web.library.uq.edu.au/library-services/training

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