

Faculty Award for Teaching Excellence

Application Form



THE UNIVERSITY
OF QUEENSLAND
AUSTRALIA

Telephone: +61 7 3365 1333
Email: academicadmin@hass.uq.edu.au
Internet: www.uq.edu.au/hass
CRICOS PROVIDER NUMBER 00025B

The Awards:

A maximum of 2 awards each of \$5000 will be made. The award will recognise outstanding examples of sustained excellence in teaching. Awards will be paid into the staff member's Academic Consulting and Award (AC&A) account to be spent within one year in accordance with UQ policies and procedures as approved by the School.

Eligibility: The awards are open to full-time continuing, fixed-term, or sessional staff with at least 3 years' experience coordinating and teaching courses at UQ.

Application Procedure:

Send completed application forms, signed by the Head of School, together with supporting documentation to HASS Academic Administration (academicadmin@hass.uq.edu.au), in the HASS Faculty by **Friday, 29 September 2023**.

Required:

1. A 150-200 word **Synopsis** covering your teaching area or discipline, your teaching experience, the particular focus of your teaching and teaching methods, and your research/teaching interests. The synopsis must be written in the third person.
2. A 1-2 page **Overview** describing the specific character of your teaching and achievements and including:
 - *a description of your teaching context including experience and responsibilities; and*
 - *your educational philosophy and beliefs.*
3. No more than half a page on each of the following **Selection Criteria** (all of equal weighting) (max. 2.5 pages, single spaced, 12 point font), showing how you ensure:
 - *Approaches to teaching that influence, motivate and inspire students to learn*
 - *Development of curricula and resources that reflect a command of the field of study*
 - *Assessment and evaluation practices that bring about improvements in teaching and learning*
 - *Innovation, leadership or scholarship that has influenced and enhanced learning and teaching and/or the student experience.*
4. 2 page summary of supporting evidence (e.g. **SECaTs**, peer observations, emails, qualitative comments on teaching evaluations and any other relevant material) providing assessment of your effectiveness as a University teacher and including numbers of course/enrolments and numbers of responses (maximum two pages).
5. **Confidential reference** (max. 1 page, single spaced, 12 point font) from the Head of School or equivalent, or Chair of the School Teaching and Learning Committee on your teaching contribution with respect to the four selection criteria.

NB: Pages over word limit will be removed.

Presentation: Awardees will be required to give a public presentation outlining their teaching practice.

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Applications Due: 5pm on Friday 29 September, 2023

Please lodge applications and direct any enquiries to the Academic Administration, HASS Faculty:

Room E211, Bldg. 1
E: academicadmin@hass.uq.edu.au
T: (07) 3365 7937

First Name:			
Surname:			
Postal Address:			
Email:			
Telephone:	Work:	Home:	Mobile
School:			
Head of School: (Please print name)			
Signature: (Head of School)			

Application form to be accompanied by supporting documentation