



THE UNIVERSITY  
OF QUEENSLAND  
AUSTRALIA

CREATE CHANGE

# School of Social Science

## Welcome to your Honours Year

Honours Convenor: A/Prof Alison Crowther

SoSS Student Admin team: Ms Claire Bishop & Ms Itsumi Miya-Jones

# Acknowledgment of Country

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which we meet.

We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country.

We recognise their valuable contributions to Australian and global society.



# Welcome from the Honours Convenor

**A/Prof Alison Crowther**

Michie Bld (09)

[a.crowther@uq.edu.au](mailto:a.crowther@uq.edu.au)

My role is to oversee the recruitment,  
progression, examination, and  
development of Honours students in the  
School of Social Science 😊



# What's happening today?

1. Welcome and key program info
2. Get to know your peers, thesis supervisors and key teaching staff
3. Key dates
4. School admin support
5. Opportunities and staying connected



# Why Honours?

Research skills that you learn in Honours can help you in a variety of different jobs

You get to demonstrate your use of **complex problem-solving**, **critical thinking**, **creativity**, as well as **initiative** and **self-discipline**

You get to demonstrate your ability to **work independently** to **manage and complete a significant piece of work**

It gives you the opportunity to see what doing an MPhil/PhD or research job might be like

It's challenging but achievable

You will get to be part of a small cohort of Honours students – collegiality 😊



# School of Social Science Honours Programs

Degree	Majors/Specialisations
Bachelor of Arts (Hons)	<ul style="list-style-type: none"> <li>• Anthropology</li> <li>• Archaeology</li> <li>• Criminology</li> <li>• Sociology</li> </ul>
Bachelor of Criminology and Criminal Justice (Hons)	<ul style="list-style-type: none"> <li>• Criminology</li> </ul>
Bachelor of Science (Hons) & Bachelor of Advanced Science (Hons)	<ul style="list-style-type: none"> <li>• Archaeological Science</li> </ul>
Bachelor of Social Science (Hons)	<ul style="list-style-type: none"> <li>• Development</li> <li>• Environment and Society</li> <li>• Social and Public Policy / Health and Social Policy / Health and Society</li> </ul>



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# Understanding your Program Structure

## Full Time Honours:

Year	Semester One	Semester Two
1	<b>HHSS6000:</b> Research Design (#2) <b>HHSS6001:</b> Adv Disciplinary Studies & Practices 1 (#2) <b>SOSC6996:</b> Honours Research Thesis (#4)	<b>HHSS6002:</b> Work Integrated Project (#2) <b>SOSC6996:</b> Honours Research Thesis (#6)

## Part Time Honours:

Year	Semester One	Semester Two
1	<b>HHSS6000:</b> Research Design (#2) <b>SOSC6998:</b> Honours Research Thesis (#2)	<b>HHSS6002:</b> Work Integrated Project (#2) <b>SOSC6998:</b> Honours Research Thesis (#2)
2	<b>HHSS6001:</b> Adv Disciplinary Studies & Practices 1 (#2) <b>SOSC6998:</b> Honours Research Thesis (#2)	<b>SOSC6998:</b> Honours Research Thesis (#4)



# Honours Coursework



## HHSS6000: Research Design (S1)

- Advanced research skills to design & manage your project
- Multidisciplinary cohort (Social Sci, Comms, Drama, Modern Languages, English Lit, Journalism, etc.)
- *Course Coordinator: A/Prof Nic Carah*



## HHSS6001: Advanced Disciplinary Studies and Practices 1 (S1)

- Framework for gaining advanced skills and knowledge in relevant discipline
- Different streams available (Archaeology w/ Chris Clarkson, Social Science w/ Sally Babidge)
- *Course Coordinator: Dr Nat Collie*

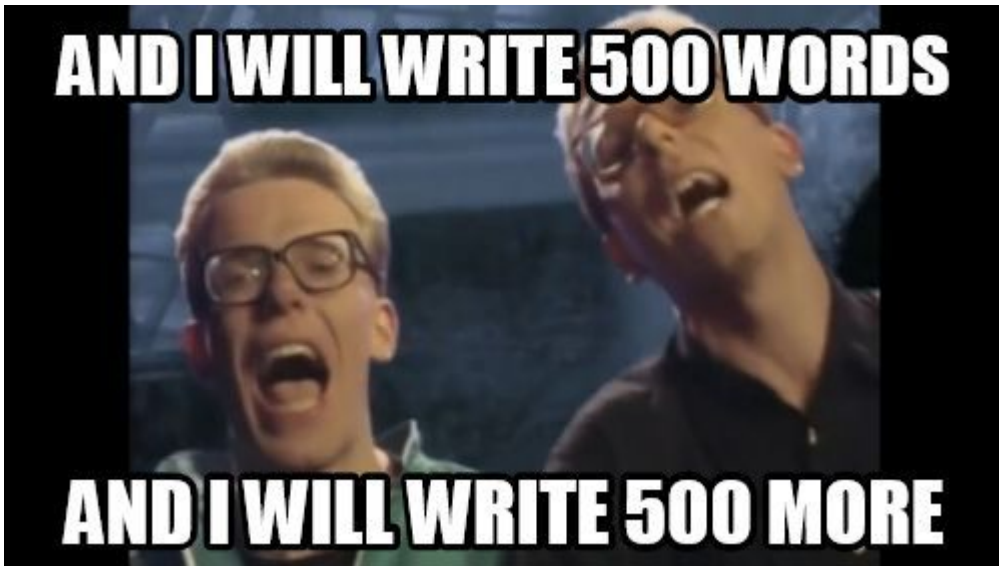


## HHSS6002: Work Integrated Project (S2)

- Prepare for your post-Honours career
- *Course Coordinator: Dr Jenny Munro*

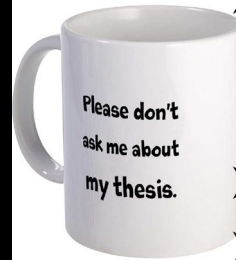


# Honours Thesis



**WORK ON YOUR THESIS  
STARTS NOW!**

## SOSC6996 (Full Time) / SOSC6998 (Part Time)



- Students develop a research topic in consultation with their Thesis Advisor(s), and design, execute and report on that research in a multi-chapter thesis
- 12,000–15,000 words
- Thesis structure: Abstract, Introduction, Literature Review, Methods, Results, Discussion & Conclusion
- *Course Coordinator: A/Prof Alison Crowther*

Due dates:

	SOSC6996	SOSC6998
Full Draft*	16 September 2024	15 September 2025
Final Thesis	21 October 2024	20 October 2025

\*Turnitin report due with full draft



- It's the work of a student researcher – you are learning how to do research!
- You must demonstrate a high level of familiarity with your topic
- You must demonstrate competence with your chosen method
- The thesis must be very well written, structured and referenced
- You don't have to create 'new knowledge' at this level

# Expectations

- Meet your Thesis Advisor(s) regularly
  - Set a schedule for meetings, project milestones, and drafts
  - Find out if they will be on leave for an extended period (fieldwork, conference travel, etc.)
  - Complete the student-supervisor checklist on Blackboard at your first meeting
- Meet deadlines agreed between you and your Thesis Advisor so you keep the thesis progressing along
- Keep your advisor(s) informed of any circumstances that impair the progress of your studies – they can help!
- Be professional and prompt with emails

## Thesis Advisor(s):

- Are there to support you in your project – but it is YOUR project
- Help formulate your project, provide advice, method training, refine concepts, etc.
- Do not do your project for you or write your thesis text
- Reading of drafts is LIMITED, but discussions should be taking place regularly
  - Make the most of the readings you have – ask questions, submit your “best” draft, be prepared to make suggested changes



# Thesis Marking Criteria

Criteria	Descriptor
<b>Research problem / research question</b> (20 marks)	Clear outline of research question/issue set in literature; rationale and significance explained; thesis structure outlined; results foreshadowed.
<b>Theoretical / conceptual approach</b> (20 marks)	Demonstrated understanding of relevant concepts and/or underlying theory; engaging appropriate literature; critical evaluation of other's ideas.
<b>Methodology, methods</b> (20 marks)	Research strategy/methodological orientation established using literature; data types/case studies/textual sources/etc. identified; methods used clearly set out, described, and justified.
<b>Results and discussion</b> (20 marks)	Critical analysis of specific empirical/conceptual materials is logical, well ordered, and contextualised in the theoretical/ methodological literature. Explication of results discussed in the context of literature; wider implications explored and limitations acknowledged.
<b>Presentation and referencing</b> (20 marks)	The thesis demonstrates an overall coherence and line of argument; thesis is concise, precise, and well-articulated; writing is stylistically consistent; spelling and grammar correct; references complete and correct; layout, figures, tables, maps, photographs, etc. are clear and correctly labelled and relevant to the thesis topic.

## Thesis/Coursework Grading

- Applies to all courses including the thesis
- No rounding up

Grade	Mark (%)
7	85-100
6	75-84.99
5	65-74.99
4	50-64.99
3	45-49.99
2	30-44.99
1	0-29.99

## Calculation of Honours Class

- Calculated from the weighted grades for all Honours courses (#16):

HHSS6000 + HHSS6001 + HHSS6002 + SOSOC6996/6998

GPA	Class of Honours
6.200 – 7.000	Class I
5.650 – 6.199	Class IIA
5.000 – 5.649	Class IIB
4.000 – 4.999	Class IIIA
<4.000	Class IIIB

- Class of Honours is determined centrally — the School or your Thesis Advisors don't know!

# Using AI Tools to Write Your Thesis

Can I use AI tools to write my thesis?

**Yes**, but you **must declare that in writing** at the front of your thesis.

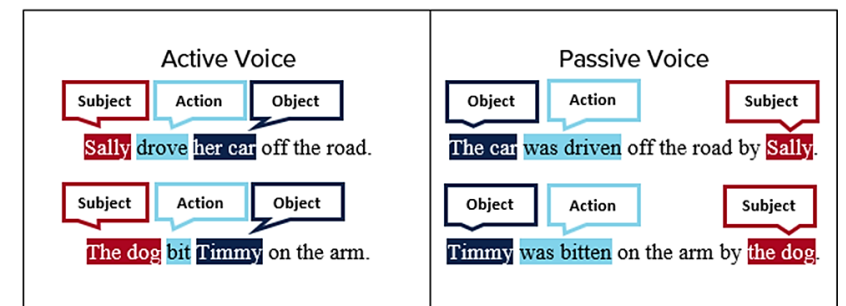
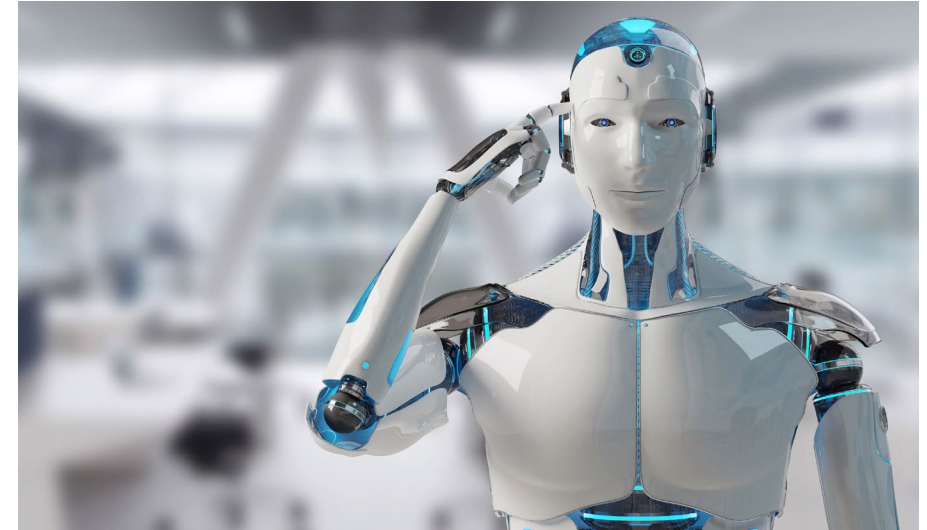
Should I use AI tools to write my thesis?

**No**. You will waste too much time fixing up the text

**Why?**

- AI tools draw on the whole internet, so the resulting text may contain errors, fake news, racist and socially inappropriate language, and may include irrelevant/non-academic content
- The text is often verbose and waffly (academic writing needs to be succinct and to the point)
- AI tools are incapable of critical thinking, synthesis of complex ideas, and using theory to interpret findings

Refer to the marking criteria for the thesis: An AI would struggle to achieve well.



# Research Ethics

## START EARLY!

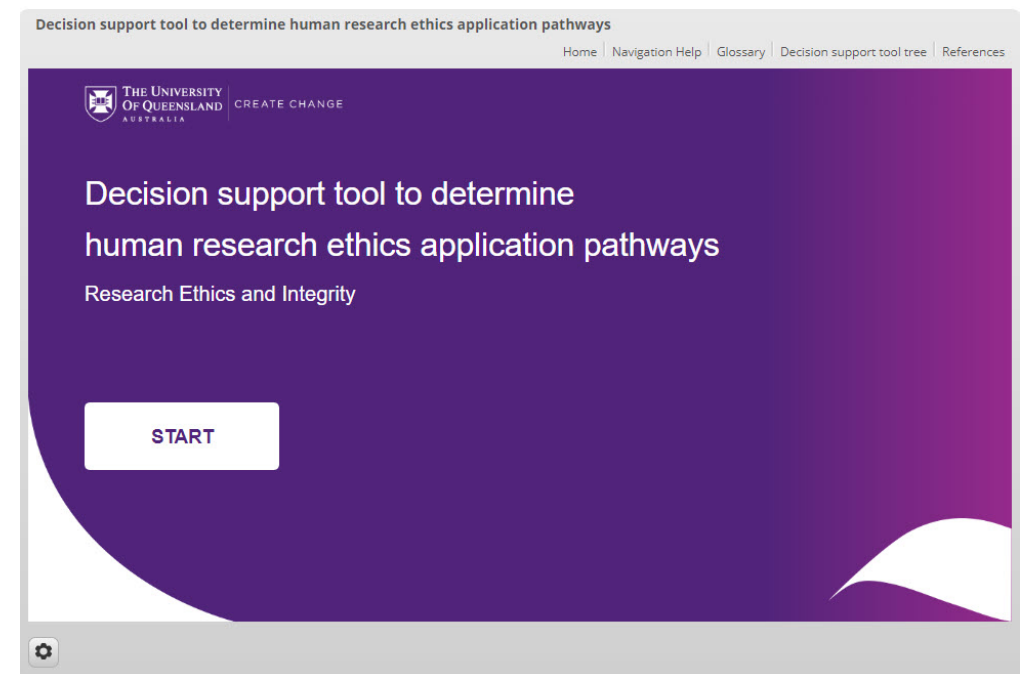
- You cannot begin any research activities until you have secured ethics approval/ ethics exemption
- The fundamental principles will be covered in your first HHSS6000 class

UQ Human Ethics or HASS Faculty LNR Ethics Committee Information

- <https://www.uq.edu.au/research/research-support/ethics-integrity-and-compliance/human-ethics/ethics-application/low-and-negligible-risk-reviews>

National Statement on Ethical Conduct in Human Research (2023)

- <https://www.nhmrc.gov.au/about-us/publications/national-statement-ethical-conduct-human-research-2023>



<https://content.learn.uq.edu.au/research/ethics/>



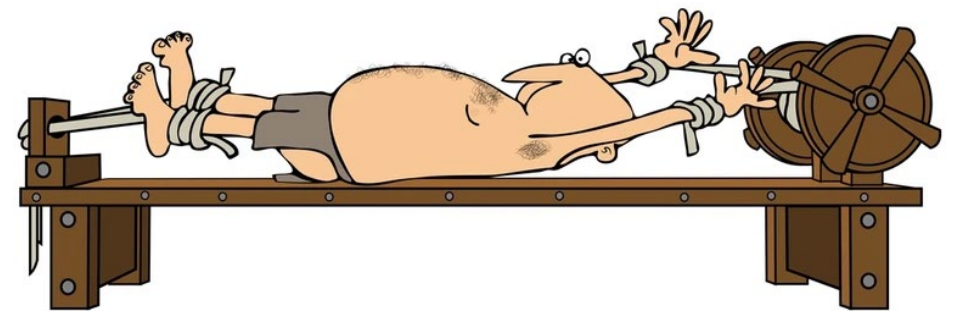
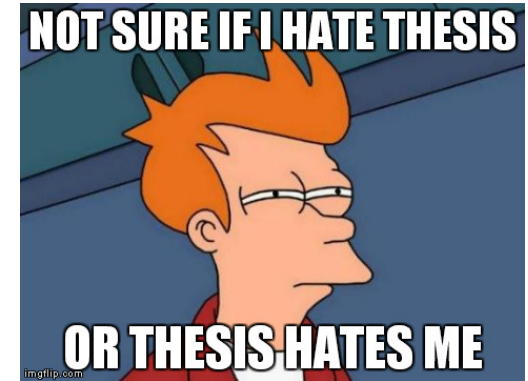
# Thesis Extensions

Remember, your thesis is a year-long\* project (full time)

- It cannot be completed overnight/in a short period of time
- There is only one thesis due date, but be aware of milestones along the way
- You should develop clear timelines (in consultation with your supervisor/s) and stick to them
- If you see yourself slipping substantially from your timeline, talk to someone about this (i.e., thesis advisor, Honours Convenor)

Extensions will only be granted in **exceptional** circumstances

Extensions may **impact your ability to graduate** on time



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\* really, 6 months



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# Important Dates

Write these down!

# Important dates

**February 19**

First day of classes for Semester 1 2024

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**March 1**

Last day to add a course for Semester 1 2024

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**March 31**

Due date for Academic Integrity Modules – Part A

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**March 31**

**“The Census Date”**

Last date to **drop** Semester 1 2024 courses or cancel enrolment  
without **financial** liability

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**April 30**

Last date to **drop** a course for Semester 1 2024 or cancel enrolment  
without **academic** liability

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**June 30**

Due date for Academic Integrity Modules – Part B

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# Where do I get help?

Support systems and who does what

# Where to get help

## Thesis Advisor

- Your academic thesis advisor is there to assist you and advise you in all matters relating to your project
- If you are having issues, they are your first port of call

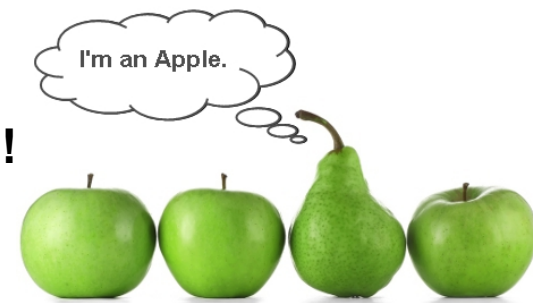
## Honours Convenor

- If you have a problem that you want to speak about with someone other than your thesis advisor, or that you think might impact your ability to hand in your thesis in time, speak to the Honours Coordinator
- Contact: A/Prof Alison Crowther ([a.crowther@uq.edu.au](mailto:a.crowther@uq.edu.au) | Room 334, Michie Building)

## Student Services

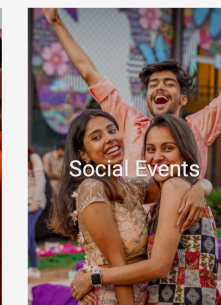
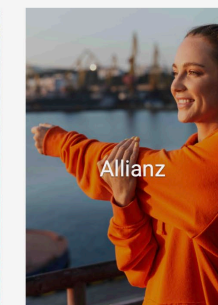
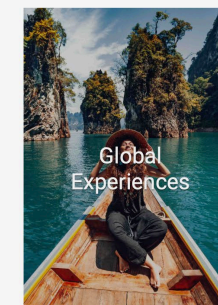
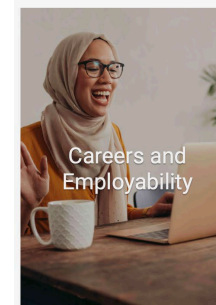
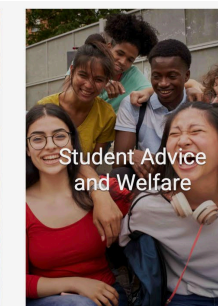
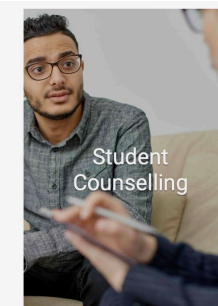
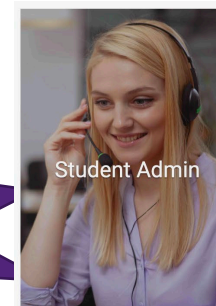
- Honours can be stressful, but support is available

**If things start to go pear-shaped, let us know as soon as possible!**



# Student Services (Student Central)

- Learning Assistance
- Disability Support
- Counselling Services
- International Student Services
- Careers & Employment Services
- Accommodation
- Multi-faith chaplaincy
- Lots of workshops for skill development & support



Located at Student Central, Bld 42 (across from Boost and the Bakery at the main food outlet)

# School of Social Science Library Services

Get help with:

- Finding assignment resources
- Search strategies and using databases
- Book purchase requests
- Referencing
- Using EndNote
- Laptop loans

For assistance email [librarians@library.uq.edu.au](mailto:librarians@library.uq.edu.au)



Library tours in O-week!

# School Student Admin Team

- Enrolment planning
- Questions about courses
- Assessment – SoSS extension requests, deferred examination applications
- How to contact academic staff
- UG Social Science Events
- Support for student society
- Anything really – we can help point you in the right direction!

**Main office: Level 3, Michie Building**

**Open 9am-12pm & 1pm-4pm Mon-Fri**

[student.socsci@uq.edu.au](mailto:student.socsci@uq.edu.au)



Claire Bishop

- UQ ALLY
- Accredited Mental Health First Aider™



Itsumi  
Miya-Jones



# Equity, Diversity & Safety

**We are committed to a safe and supportive environment and a positive culture for all.**

- **Dr Jenny Munro - Diversity and Equity Officer** in School of Social Science
- Available to help any students in relation to equity issues, grievances, complaint processes, bullying, sexual harassment and assault
- Jenny is not a counsellor but she can provide a safe space and a useful starting place to work out what options are available.
- If you have any concerns or queries, are unsure who to talk to, or are simply feeling uncomfortable about something that has happened, Jenny can help you find the information or support that you need
- Please contact Jenny directly via email at [jenny.munro@uq.edu.au](mailto:jenny.munro@uq.edu.au) to find out more about the role, or to make a time for a confidential discussion.



- Equity issues
- Grievances
- Complaint processes
- Bullying
- Sexual harassment
- Assault



**RESPECT.  
NOW.  
ALWAYS.**

# Get support

## HASS Student Administration Team

- Degree questions
- Credit requests
- Academic progress
- Overseas study approval

### Contact

[hass.uq.edu.au/contact](https://hass.uq.edu.au/contact)

## School Student Administration Team

- Course questions
- Timetables
- Assessment

### Contact

<https://social-science.uq.edu.au/student-support>

## HASS Student Futures Team

- Extra-curricular opportunities
- Career mentoring and seminars
- Leadership development

### Contact

[hass.uq.edu.au/enrich-your-study-experience](https://hass.uq.edu.au/enrich-your-study-experience)

## UQ Student Services

- Learning assistance
- Disability support
- Counselling
- International student services
- Accommodation
- Multi-faith chaplaincy

### Contact

[my.uq.edu.au/student-support](https://my.uq.edu.au/student-support)

## Find study space at UQ

- [Use a 24/7 study space](#)
- [Book a study room](#)
- [Know what's available in the library](#)
- Check out Level 3 Forgan Smith Tower study space

## Join a student club

- [200+ UQ Union clubs and societies](#)
- Cultural, hobby/special interest, international, performance, religious, social justice, political, faculty and much more

# Stay Connected



UQ Humanities, Arts & Social Sciences

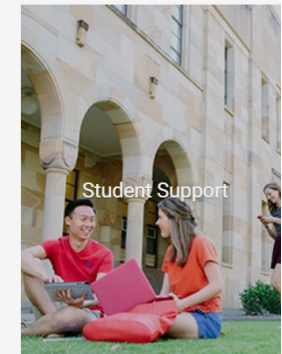
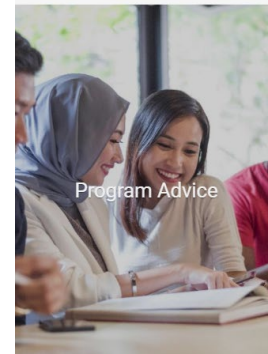
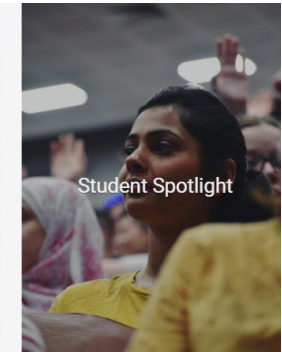
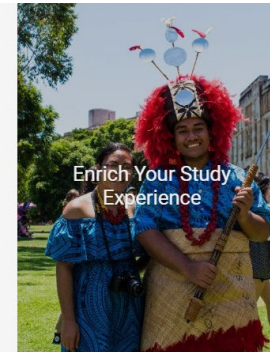
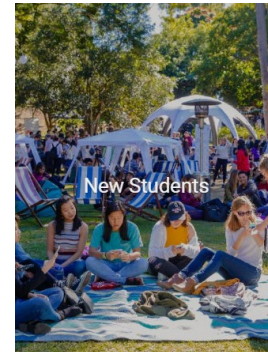


UQ Humanities, Arts & Social Sciences



@uqhasslife

The home of HASS online  
[linktr.ee/uqhasslife](https://linktr.ee/uqhasslife)





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# Honours information

[www.social-science.uq.edu.au/honours](http://www.social-science.uq.edu.au/honours)

## Some advice from recent graduates

*“This year will go by so quickly, so remember to enjoy yourself and to stop every once and a while to reflect on your progress. You will be amazed by how far you come by the end of this year. Best of luck to all of you.”*

*“What I found really helpful throughout my honours thesis was thinking of it like a job. I showed up everyday and chipped away at it bit by bit. Which is not to say that I didn’t enjoy it, I found it a really positive, challenging, and exciting experience. But it was really important for me to be able to work hard when I was at ‘work’ and leave my thesis at the office so that I could still do all of the things I wanted to do outside my honours work without feeling guilty about it.”*

*“One of the best parts of my honours year was getting to know the other honours students. I made some great friends and we gave each other a lot of support (and had a lot of fun!)”*

*“Such a great sense  
of achievement  
finishing the thesis!  
Totally worth it.  
Make sure you look  
after yourself.”*



# Any questions?



# Quick Survey

We really value your feedback as it allows us to improve for the future. Please complete this 3 minute survey.







Thank you!

Now let's meet your thesis advisor/s.....