



HASS Faculty Award for Programs that Enhance Learning Application Form

The Faculty is offering one award of up to \$5000. The award will recognise learning and teaching support programs and services that make an outstanding contribution to the quality of student learning and the quality of the student experience. The objective of the award is to encourage and foster innovation; improve the learning environment for students; and recognise, encourage, and foster collaborative relationships in the provision of educational services for students. Unless otherwise requested, awards will be paid in equal shares (in the event of a team award) into staff members' Academic Consulting and Award (AC&A) accounts and must be spent within one year in accordance with UQ policies and procedures as approved by the School.

Eligibility

All nominations must relate to an innovation that has been sustained for at least 2 years. Team applications are encouraged.

Presentation

Please note that Award recipients may be required to give a public presentation outlining their program and practice.

Application Procedure

Send completed application forms, signed by the Head of School, together with supporting documentation to Academic Administration (academicadmin@hass.uq.edu.au), in the HASS Faculty, by **Friday, 12 September 2025**.



Required

1. A **Synopsis** (150-200 words) that summarises your program or innovation. This should briefly explain the nature of your initiative, its key objectives, distinctive features, and primary impact on student learning. The synopsis should give reviewers a clear snapshot of your program before they engage with the full application. This synopsis may be used in award announcements and promotional materials if your application is successful.
2. An **Overview** (max. 1 page, single spaced, and 12 point font) that describes the aims of the innovation and the context, and that summarises the claims that follow relating to the selection criteria.
3. A written statement addressing each of the three criteria in turn. No more than one page on each of the following **Selection Criteria** (max. 4 pages, single spaced, 12 point font), showing how the project ensures:
 - Clarity of purpose, distinctiveness, and innovation (irrespective of whether the approach involves traditional learning environments or technology-based developments)
 - Impact on student learning and engagement
 - Concern for equity and diversity.
4. 1 page summary of rigorous evaluations demonstrating evidence of effectiveness in enhancing student learning.
5. Confidential reference (max. 1 page, single spaced, 12 point font) from the Head of School or Chair of the School Teaching and Learning Committee on the contribution of the innovation to the enhancement of student learning with respect to the three selection criteria.

Optional:

- Peer review or reference (max. 1 page)
- Copies of positive communications (e.g. emails, qualitative comments on SECaTs) (max. 2 pages)



Applications due: 5pm on Friday 12 September, 2025

Please lodge applications and direct any enquiries to HASS Academic Administration:

Room E211, Bldg. 1

E: academicadmin@hass.uq.edu.au

T: (07) 3365 7937

First Name:			
Surname:			
Postal Address:			
Email:			
Telephone:	Work:	Home:	Mobile:
School:			
Head of School: (Please print name)			
Signature: (Head of School)			

Application form to be accompanied by supporting documentation