



HASS Faculty Award for Early Career Teaching Excellence Application Form

The Faculty is offering up to two awards of \$3000 each. The awards will recognise outstanding examples of excellence in teaching by academic staff at the start of their career. Awards will be paid into the staff member's Academic Consulting and Award (ACA) account to be spent within one year in accordance with UQ policies and procedures as approved by the School.

Eligibility

The award is open to continuing, fixed-term, and sessional staff who have been coordinating and teaching courses at the University of Queensland for at least three semesters and have been coordinating and teaching courses at a university level for a maximum of four years full-time*.

**Colleagues who have been tutoring for more than four years are invited to apply if they satisfy the other criteria. The Faculty sponsors a separate tutor award.*

Application Procedure

Send completed application forms, signed by the Head of School, together with supporting documentation to HASS Academic Administration (academicadmin@hass.uq.edu.au) by **Friday, 12 September 2025**.



Required

1. A 150-200 word Synopsis covering your teaching area or discipline, your teaching experience, and the particular focus of your teaching and teaching methods. The synopsis must be written in the third person.
2. A 1-page Overview describing the specific character of your teaching and achievements and including:
 - *a description of your teaching context including experience and responsibilities; and*
 - *your educational philosophy and beliefs.*
3. Choose three of the following Selection Criteria (all of equal weighting) and write no more than half a page each on three (max. 1.5 pages, single spaced, 12 point font), showing how you are developing:
 - *approaches to teaching that influence, motivate and inspire students to learn*
 - *development of curricula and resources that reflect a command of the field of study*
 - *assessment and evaluation practices that bring about improvements in teaching and learning*
 - *innovation, leadership or scholarship that has influenced and enhanced learning and teaching and/or the student experience.*
4. 2-page summary of supporting evidence (e.g. SECaTs, peer observations, emails, qualitative comments on teaching evaluations and any other relevant material) providing assessment of your effectiveness as a University teacher and including numbers of courses/enrolments and numbers of responses (maximum two pages).
5. Confidential reference (max. 1 page, single spaced, 12 point font) from the Head of School or equivalent, or Chair of the School Teaching and Learning Committee on your teaching contribution.

NB: Pages over word limit will be removed.

Presentation: Award recipients will be required to give a public presentation outlining their teaching practice.



Applications due: 5pm on Friday 12 September, 2025

Please lodge applications and direct any enquiries to HASS Academic Administration:

Room E211, Bldg. 1

E: academicadmin@hass.uq.edu.au

T: (07) 3365 7937

First Name:			
Surname:			
Postal Address:			
Email:			
Telephone:	Work:	Home:	Mobile:
School:			
Head of School: (Please print name)			
Signature: (Head of School)			

Application form to be accompanied by supporting documentation