



HASS Faculty Award for Teaching Excellence Application Form

The Faculty is offering up to two awards of \$5000 each. The awards will recognise outstanding examples of sustained excellence in teaching. Awards will be paid into the staff member's Academic Consulting and Award (ACA) account to be spent within one year in accordance with UQ policies and procedures as approved by the School.

Eligibility

The awards are open to continuing, fixed-term, or sessional staff with at least 3 years' experience coordinating and teaching courses at UQ. Applicants must be currently employed at UQ.

Application Procedure

Send completed application forms, signed by the Head of School, together with supporting documentation to HASS Academic Administration (academicadmin@hass.uq.edu.au) by **Friday, 12 September 2025**.



Required

1. A 150-200 word **Synopsis** covering your teaching area or discipline, your teaching experience, the particular focus of your teaching and teaching methods, and your research/teaching interests. The synopsis must be written in the third person.
2. A 1-2 page **Overview** describing the specific character of your teaching and achievements and including:
 - *a description of your teaching context including experience and responsibilities; and*
 - *your educational philosophy and beliefs.*
3. No more than half a page on each of the following **Selection Criteria** (all of equal weighting) (max. 2 pages, single spaced, 12 point font), showing how you ensure:
 - *approaches to teaching that influence, motivate and inspire students to learn*
 - *development of curricula and resources that reflect a command of the field*
 - *assessment and evaluation practices that bring about improvements in student learning*
 - *innovation, leadership or scholarship that has influenced and enhanced learning and teaching and/or the student experience.*
4. A 2 page summary of supporting evidence (e.g. SECaTs, peer observations, emails, qualitative comments on teaching evaluations and any other relevant material) providing an assessment of your effectiveness as a University teacher and including numbers of courses/enrolments and numbers of responses (maximum two pages).
5. **Confidential reference** (max. 1 page, single spaced, 12 point font) from the Head of School or equivalent, or Chair of the School Teaching and Learning Committee on your teaching contribution with respect to the four selection criteria.

NB: Pages over word limit will be removed.

Presentation: Award recipients will be required to give a public presentation outlining their teaching practice.



Applications due: 5pm on Friday 12 September, 2025

Please lodge applications and direct any enquiries to HASS Academic Administration:

Room E211, Bldg. 1

E: academicadmin@hass.uq.edu.au

T: (07) 3365 7937

First Name:			
Surname:			
Postal Address:			
Email:			
Telephone:	Work:	Home:	Mobile:
School:			
Head of School: (Please print name)			
Signature: (Head of School)			

Application form to be accompanied by supporting documentation