# **Request to Transfer UQ Ramsay Undergraduate Scholarship between Approved Programs of Study**

As per rule 7(5) of the [UQ Ramsay Undergraduate Scholarship rules](https://scholarships.uq.edu.au/files/2921/uq-ramsay-undergraduate-scholarship-rules.pdf), a current Scholarship recipient may request the approval of the Executive Dean of the Faculty of Humanities and Social Sciences to transfer the UQ Ramsay Undergraduate Scholarship between the two programs of study:

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| **Program of Study** | **Maximum Duration of Scholarship** |
| Bachelor of Advanced Humanities (Western Civilisation) (Honours)  (BAdvHum(Hons)) | 4.5 years |
| Bachelor of Humanities / Bachelor of Laws (Honours)  (BHum/LLB(Hons)) | 5.5 years |

Not all requests to transfer a Scholarship may be approved. In keeping with rule 3(2), attempts will be made to maintain an equal number of Scholarships for each program of study. Should there be more applications to transfer a Scholarship than places available transfers will be approved on a merit basis using cumulative GPA across the prior program.

Requests to transfer a Scholarship cannot be retrospective. Requests to transfer a Scholarship may only be made at the same time as an application is made to apply for a new program.

Requests must be received by ***15 December*** of the year in which a QTAC application is made to change program for the following year. The decision of the Executive Dean to transfer the Scholarship will be made following QTAC offers, and will likely be in early January.

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| **Applicant Details** | | | | |
| **Name** | Click or tap here to enter text. | | **Student ID** | Click or tap here to enter text. |
| **Year Scholarship Awarded** | | Click or tap here to enter text. | **Program** | Select program |
| **Year to Commence New Program** | | Click or tap here to enter text. | **Program** | Select program |
| **Reason for request to transfer the Scholarship:** | | | | |
| Click or tap here to enter text. | | | | |

**Information on Changing Programs**

* Both the BAdvHum(Hons) and BHum/LLB(Hons) can only be commenced in semester one.
* Applications to change programs must be made through QTAC.
* QTAC applications for the following year usually open in August, and offers are released in late December and early January.
* If you do not have the required ATAR for the new program, or you have/will have completed more than 16 units (8 courses) prior to commencement of the new program entry will be based on your GPA for all courses taken within the current program studied at UQ.
* If you have the required ATAR and have/will have completed less than 16 units (8 courses) prior to commencement of the new program entry will be based on your ATAR.
* The required ATAR (and hence corresponding GPA) will be unknown until the next year’s intake, however you can use the current year as a guide only.
  + The [Future Students website](https://future-students.uq.edu.au/study/arts-humanities-social-sciences) lists the ATAR that was required for the current year’s intake into a program.
  + A *Tertiary Studies Selection Rank* information sheet can be seen under the ‘Higher education study’ drop down [here](https://future-students.uq.edu.au/admissions/undergraduate/review-entry-requirements) and shows the comparison between UQ GPA and ATARs.
* Credit from the current program to the new program can only be granted in accordance with the rules and requirements of the new program. Full credit from the current program may not be able to granted towards to the new program.

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| **Declaration** | | | |
| I understand that:  Any approval received to transfer the UQ Ramsay Undergraduate Scholarship to the new program listed above is based on receiving a QTAC offer for the new program in the year stated to commence the new program above.  I may not receive full credit towards the new program, and it may take longer than the standard full-time duration to complete the new program.  There is a maximum duration of Scholarship funding and I may have some study remaining for which I will not be in receipt of the Scholarship.  I understand that a transfer of my Scholarship may be competitive and I may not receive approval to transfer my Scholarship to my new program. | | | |
| **Signature:** |  | **Date:** | Click or tap to enter a date. |
| **Submit this form to:** [westernciv@uq.edu.au](mailto:westernciv@uq.edu.au) | | | |

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| **Office Use Only** | | | | |
| **Current Program GPA:** | Click or tap here to enter text. | | | |
| Approved  Not Approved | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap to enter a date. |
| **Executive Dean Signature** | **Executive Dean Name** | | **Date** |
| **Reason (if applicable)** | | | | |
| Click or tap here to enter text. | | | | |
| Notified UQ Scholarships Office | | **Date:** | Click or tap to enter a date. | |