



## 2021 HASS Enabler Funding Scheme (HASS EFS) – Conditions of Award

As a recipient of funds under the scheme, you are required to adhere to the following conditions of award:

### Ethical Clearance

It is the responsibility of the recipient to comply with the University's ethical clearance requirements. If you are unsure whether you require ethical clearance for your project, please refer to the UQ Research and Innovation website: <http://uq.edu.au/research/integrity-compliance/>.

### Period of Grant

Round 1 will need to be fully expended by 15 December 2021.  
Round 2 will need to be fully expended by 15 December 2022.  
There will be no availability for the carry forward of unspent funds beyond this deadline.

### Use of Grant

Funds will be managed by HASS Advisory Finance. Award recipients will be directed to the HASS Finance Advisory Team to make arrangements to commence expenditure on the grant in accordance with the budget. The funds can be used to pay any category of approved research expenditure (salaries, equipment, marking assistance, maintenance or travel) consistent with the application. They may not be used to supplement projects being funded by other agencies.

### Variation to Grant

Request to vary any approved expenditure or research project should be forwarded to [research@hass.uq.edu.au](mailto:research@hass.uq.edu.au). Variation requests must be well-justified and supported by the recipient's Head of School. Variations require approval of the Associate Dean (Research).

### Relinquishment/Termination of Grant

If the recipient becomes aware they are unable to complete the project as approved in their application they must notify [research@hass.uq.edu.au](mailto:research@hass.uq.edu.au) and [finance.advisory@hass.uq.edu.au](mailto:finance.advisory@hass.uq.edu.au) immediately.

### Final Report

A Final Report on the grant is to be completed by **1 March 2022 (Round 1)** and **1 March 2023 (Round 2)** and is to be sent via email to [research@hass.uq.edu.au](mailto:research@hass.uq.edu.au). The report should be no longer than one A4 page and should be in the following format -

1. Name
2. School
3. Title of Project
4. Please provide a brief response addressing the following points -
  - a) Please report on the expenditure of the funds.
  - b) Outline any objectives that have been achieved from the project.
  - c) Please describe your progress towards your longer-term research program including high quality outputs generated, future funding applications developed, collaborative networks that have been formed/advanced.