To submit a DECRA application to the ARC you are required to secure institutional support. Within UQ this support is identified at the local level. The HASS Faculty Research Office provides this EOI process to work with potential applicants and assist our schools/institutes/centres to identify readiness of high-quality applicants for the scheme. Once support is secured for your DECRA submission via this EOI, the HASS FRO is committed to work with your Mentor, Director of Research and the Central Research Office team to support you through all stages of the process. Once completed please submit this EOI to [research@hass.uq.edu.au](mailto:research@hass.uq.edu.au).

PLEASE NOTE: This is not the same as the [Notice of Intent](https://research.uq.edu.au/research-support/research-management/funding-schemes/australian-research-council-arc/discovery-early-career-researcher-awards) (the UQ Research Office), which you are required to submit separately once the link is available.

**Submission Timeline**

**Faculty EOI Process – Assessing your Readiness – Submit up until 31 August 2021**

Following submission of your EOI, the HASS FRO will contact your nominated administering unit. Both the Head of School/Institute or Centre Director along with the Director of Research/Deputy Director Research (ISSR) will be contacted to confirm support. Once local support has been confirmed the HASS FRO will advise you of the outcome of your EOI and your participation in the DE23 round as a UQ applicant. A meeting can be requested with the [HASS Faculty Research Office](https://hass.uq.edu.au/hass-research-team) to discuss your proposal as needed.

**Proposal Development**

A targeted program of activity has been identified to assist applicants in preparing for the DECRA submission. Our DE23 cohort will receive regular updates from the HASS FRO. Details will be on our [website](https://hass.uq.edu.au/research/faculty-research-office/research-engagement-and-development/hass-arc-grant-readership) once confirmed.

|  |  |  |
| --- | --- | --- |
| July to August | EOI assessment and local support conformation | HASS FRO & local unit |
| September | Knowing your Audience: Unlocking the assessment path | HASS FRO |
| September | ROPE: Telling your story | HASS FRO |
| September | Budgets: Setting your project up for success | HASS FRO |
| September | Are you ready for feedback? Session and Tip Sheet | HASS FRO |
| October | Nail the Story: Win the Grant (TBC) – the important 1st page pitch | Mind Your Way |
| October | Central Information Session | Central Research Office |
| October | HASS Readership and External Consultants | Faculty Research Office |
| October | Central Technical/Compliance Review – Mandatory | Central Research Office |

**HASS Readership & External Consultant Strategic Review/Grant Editing**

Peer review is mandatory for DECRA applicants in HASS, it demonstrates our commitment to you as an applicant. Ideally peer review will occur before the internal due date. The HASS FRO will advise you of our faculty readership sessions. A readership session will include a 1-hour meeting with your peer reviewers in person (or via zoom). External consultants may be provided based on assessment of the HASS FRO and if resourcing is available.

**UQ Research Office**

The UQ Research Office is required to confirm eligibility and undertake a compliance check before submission to the ARC. The central team are experts in ensuring you a strategically positioned and provide outstanding support and resources throughout the round. All the information needed to prepare a proposal (templates, guides, UQ support package, key deadlines) will be available on [Discovery Early Career Researcher Awards - Research - University of Queensland (uq.edu.au)](https://research.uq.edu.au/research-support/research-management/funding-schemes/australian-research-council-arc/discovery-early-career-researcher-awards). You need to bookmark this site!

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Section 1: Candidate Information** | | | | |
| (a) | Current CV attached or link to online CV? | *Yes or provide link. Your CV should seek to cover Qualifications, Employment History, Research Outputs, Research Funding, Research Achievements, Research Skills and Impact* | | |
| (b) | Applicant Title and Name |  | | |
| (c) | Email Address |  | | |
| (d) | Current Institution |  | | |
| (e) | Current Position |  | | |
| (f) | Have you applied for an ARC DECRA previously? | Yes  No | | |
| (g) | If yes, indicate the round and the administering Institution | *Eg: ARC DECRA 2020 at UQ. Please attach banding outcomes with your EOI.* | | |
| (h) | Date PhD Conferred (format must be DD/MM/YYYY)  **(if date is before 1 March 2017 complete section 1(i) below)** |  | | |
| (i) | **Eligibility** **Exemption** – if PhD conferral date is prior to **1 March 2017**, provide type, dates and number of months of interruption/s – note: interruptions must be at least one month duration: *(delete examples)* | | | |
|  | **TYPE** | | **DATES** | **# MONTHS** |
|  | *Maternity Leave* | | *01 Jan 2015 to 17 June 2015* | *5.5* |
|  | *Non Research Employment* | | *10 Nov 2014 to 31 Dec 2014* | *12.5* |

|  |  |  |
| --- | --- | --- |
| Section 2: Proposed Host School/Institute/Centre Information | | |
| (a) | Host School/Institute/Centre |  |
| (b) | Mentor Title and Name |  |
| (C) | Haven’t yet identified a Host School/Institute/Centre Mentor? |  |

*Mentors should note that the Faculty expects they will play a key role by supporting the applicant in drafting and reviewing their application if this nomination is successful alongside support of the Director of Research, HASS FRO and Central Research Office.*

# Section 3: Proposed DECRA project

**Project Title** (please limit your response to 20 words)

|  |
| --- |
|  |

**Project Summary.** Provide an overview of your project, including aims, significance, innovation, plan for building collaborations, expected outcomes and national benefit (please limit your response to 500 words)

|  |
| --- |
|  |

# Section 3: Additional Candidate Information

**Why are you the ideal candidate for a DECRA** (100 words)

|  |
| --- |
|  |

**What do you regard as your most significant achievements to date and contributions to your field of research** (100 words)

|  |
| --- |
|  |

**Describe your career opportunities to undertake research over the past 5 years** (100 words)

|  |
| --- |
|  |

**Any other details or questions?** Include here any questions or comments you have about the process or support for your fellowship. This could include detailing and resourcing needs identified for your project or post-fellowship arrangements.

|  |
| --- |
|  |

**Thank you for considering the HASS Faculty and UQ for your ARC DECRA submission!**

Once completed please submit this EOI to [research@hass.uq.edu.au](mailto:research@hass.uq.edu.au)

To stay up to date on the HASS FRO ARC Development Program go to our [website](https://hass.uq.edu.au/research/faculty-research-office/research-engagement-and-development/hass-arc-grant-readership)