Acknowledgment of Country

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which we meet.

We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country.

We recognise their valuable contributions to Australian and global society.

Congratulations!

You're now a part of the Humanities and Social Sciences Faculty

IT Essentials for UQ Students

Website – Computer availability

Computer availability

Architecture & Music Library	19 of 41 free
Biological Sciences Library	124 of 269 free
Central Library	11 of 22 free
D.H. Engineering & Sciences Library	108 of 132 free
Duhig Building	71 of 196 free
Gatton Campus Library	47 of 101 free
Herston Health Sciences Library	8 of 38 free
Law Library	46 of 125 free
PACE Health Sciences Library	34 of 58 free

Library home page will show number of currently available desktop in all branches

A two minute delay between updates
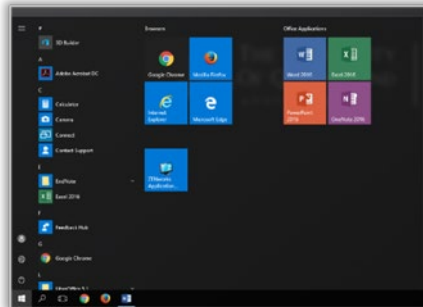
Desktops
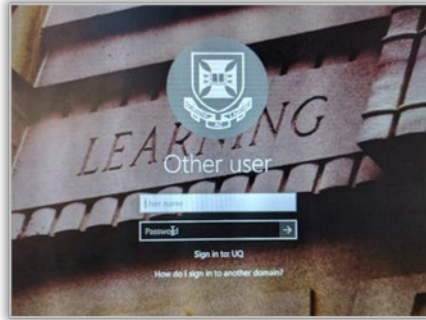
Sign in using your

username e.g.: s1234567
password: ?????????
(whatever your password is)

Desktop Software

Windows 10
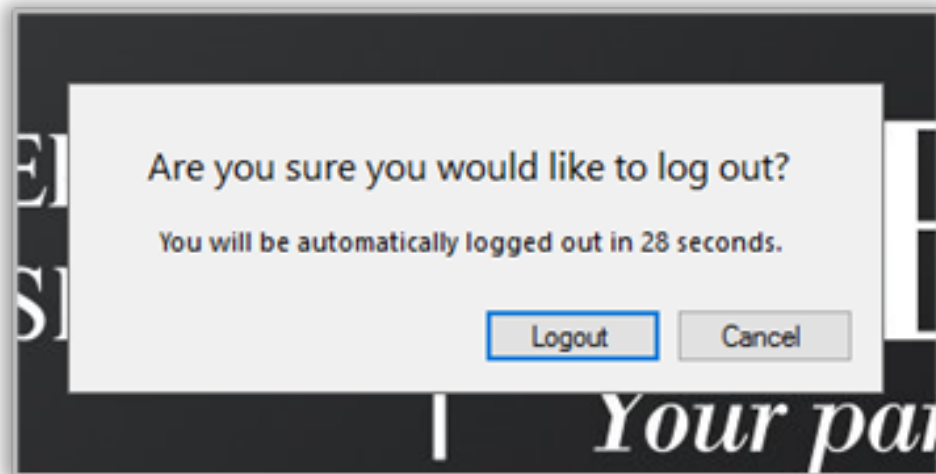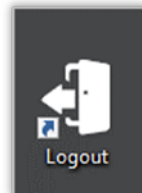
Microsoft Office 365

Web browsers: Edge, Chrome and Firefox

Adobe Acrobat – full version

Zenworks – specialist software access

Bring a USB or use cloud storage!

Logout

Always logout when finished on a public machine

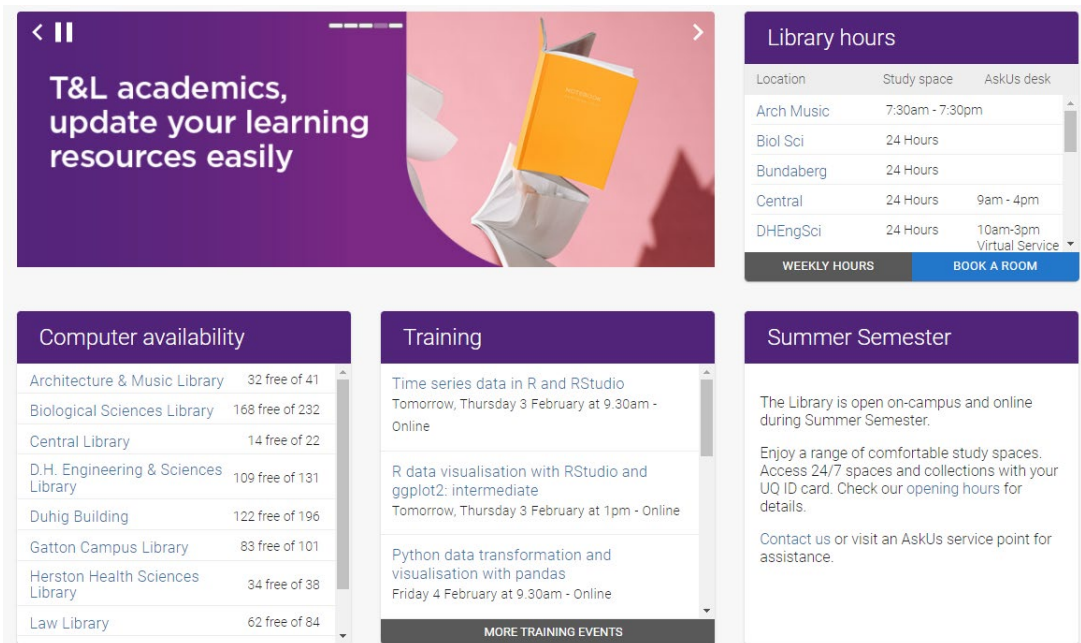You are responsible for anything that happens under your login details

Never let anyone use your login details

Library Website

library.uq.edu.au

Very important to your studies

Information on

- Training course
- Database access
- Referencing software
- Study assistance
- Support services

Library services – for Students

Use the menu at the top to select Library services – for Students

Starting point for all things Library

Training courses

Training and support on

- Microsoft products

- R and Rstudio

- Python

- Adobe products

- Publishing and Research Management

- EndNote – bibliographic software

Online Learning

Access to self paced courses from both

- UQ

- Linkedin Learning

Also specific courses for Health and Legal students

Office 365

Office 365 for personal use

🏠 / Information and services / Information technology / Software and web apps / UQ software cata

Office 365 is a package of software applications offered by Microsoft available to UQ staff and students free-of-charge on both their UQ and personal computers.

Office 365 includes:

- Microsoft Office 365 applications (e.g. Word, Excel, PowerPoint and Outlook)
- collaboration tools (e.g. Teams and Planner)
- cloud services (e.g. OneDrive cloud storage).

❗ The instructions on this page are for personal computers. If you need Office 365 installed on a UQ computer, submit an IT request.

If you're using Office 365 to access your email on a personal device, normal UQ policies apply, including 6.20.06 Acceptable Use of UQ ICT Resources.

Using Office 365

You can use Office 365 on up to 5 devices, including a UQ computer if you've been assigned one.

Office 365 is supported on:

- PCs and Windows tablets running Windows 7 or higher
- Macs with Mac OS X 10.6 or higher
- iPads running iOS 7.0 or higher.

You can also access Office mobile applications on iPhone and Android devices.

All students are eligible for a free version of Office365 for as long as they study at UQ

Once you graduate or finish your studies you will have to pay to continue to use it

Both Windows and Mac versions available

Printing in the library – Papercut software
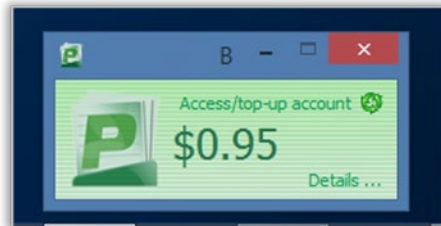
All printing has to be paid for

You need the complete amount available to be able to release a job

Black and White (default) and Colour is available

Current print prices can be found at https://web.library.uq.edu.au/library-services/it/print-scan-copy

Also contains links to information on printing from your own device

Printing (continued)
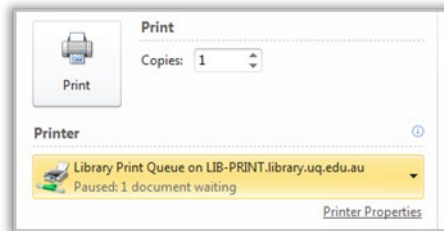
You print to a queue

Only you can access your jobs in the queue

Scan your ID on the touch pad

Print the jobs you want and the amount will be deducted from your account

Log Out of the printer when you are finished

Printing (continued)

Print, scan & copy

🏠 / Library services / IT

Your print account

Log in to top-up and view jobs

- Learn more about your print account, such as how to top-up
- Use your **UQ student or staff card, or UQ log in** to pay for printing: they are linked with your print account.
- **Guests** can get a print/copy card

Login using your UQ username and password.
If you have a Library Guest Print/Copy card please use your
"print-" username and password.

Username [   ]

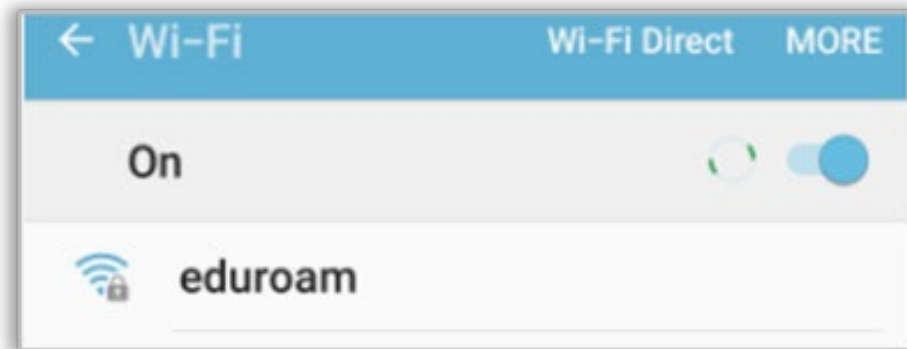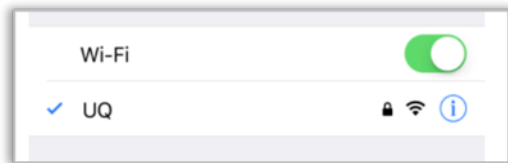Password [   ]

Log in

🌐 English ▾

Top up via…

• the print-scan-copy page

• https://lib-print.library.uq.edu.au/user?

  (numerous language choices available)

  Above link available on the papercut software popup on public machines

UQ WiFi

Two options

• UQ

• Eduroam

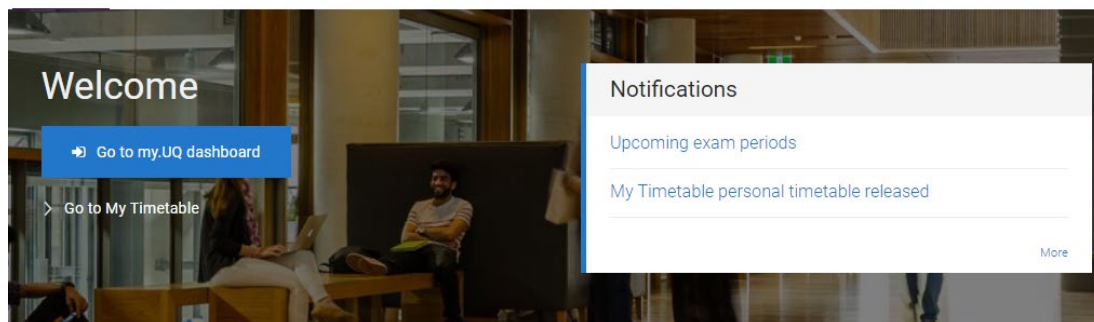UQ if you are only studying at UQ (standard login information to connect)

Eduroam if going to other University campuses e.g. Griffith, QUT etc

• See AskUS service for assistance in connecting or https://my.uq.edu.au/information-and-services/information-technology/internet-and-wifi/connecting-wifi

my.UQ

my.uq.edu.au

All things relating to you and your study at UQ

Use the Go to my.UQ dashboard button for specific information

my.UQ Dashboard

Contains links to

- Your studies

- Email

- Office365

- Learn.UQ

- mySI-net

Learn.UQ (Blackboard)

Learn.UQ (Blackboard) is the eLearning software UQ uses for course delivery.

Learn.UQ (Blackboard) provides:

- A user profile
- Course notes
- Lecture Recordings (Echo360)
- Collaborative tools
- Turnitin (for electronic assignment submission)

Note: your school may have specialised systems to supplement course delivery.

My SI-net

Use mySi-net to manage your enrolment:

• Enrol in your courses

• Pay your fees or apply for financial assistance

• Sign up for classes and tutorials

Note: Your enrolment may take up to 48 hours to process through the system. During this time you will be unable to see your Learn.UQ (Blackboard) courses or access the Internet.

Allocate+

After you enrol, you'll need to select your preferred class times. You'll then be allocated to classes based on these preferences.

https://timetable.my.uq.edu.au/

Information about enrolling and class allocation can be found on the Enrolment and class allocation page in my.uq….

https://my.uq.edu.au/information-and-services/manage-my-program/classes-timetables-and-coursework/enrolment-and-class-allocation
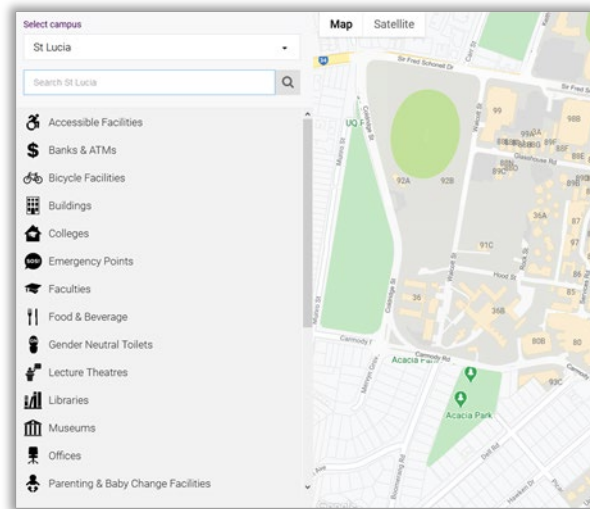
UQ Maps

uqmaps.app.uq.edu.au

Searchable

Directions (location needs to be on and shareable)

Viewable on both mobile and desktop

Mobile app "UQ Maps"
(newer software versions e.g. Android 11 and up)

SafeZone

Available in both Apple and Android versions

Register to UQ

If you suffer and injury, feel unsafe or would like an escort to your vehicle late at night the security team can find you

Software for home or own device
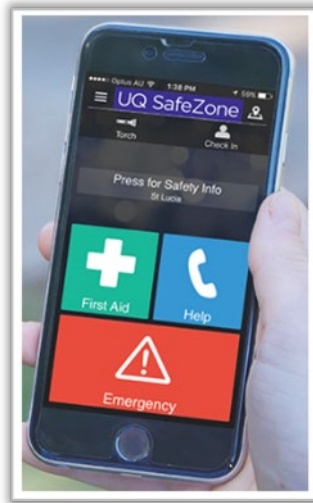
UQ provides software for academic, research and administrative use.

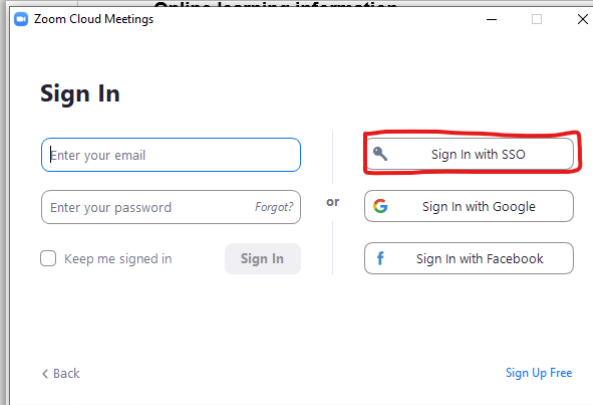You can view the catalogue of software available via the *Software at UQ* webpage.

There is software in the following categories:

- Accessibility
- Business
- Collaboration and communication
- Educational and referencing
- Geographical and mapping
- Graphics, video and audio
- Operating systems and servers
- Scientific and engineering
- Security
- Statistical data analysis and modelling
- Storage
- Web and software development

Zoom for classes and group work

Some courses will require you to use Zoom to connect to teaching staff, tutors or other students.

Zoom can be downloaded from their website. Make sure to **Sign In with SSO,** the domain for UQ is uqz.
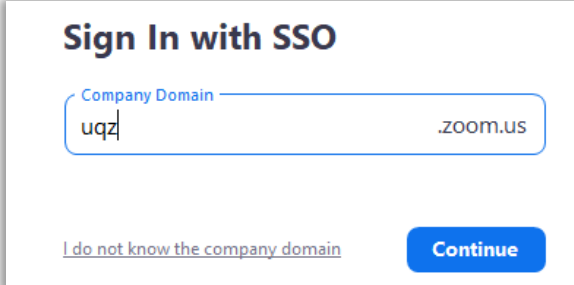
Final Tips for trouble free computing

If you found a laptop near here on Thursday night (06/10/16), please hand it in to the Prentice Building or contact me directly on

on the lap
end of sen

shutterstock.com · 471259772

Free antivirus by Nick Youngson CC BY-SA 3.0 Pix4free

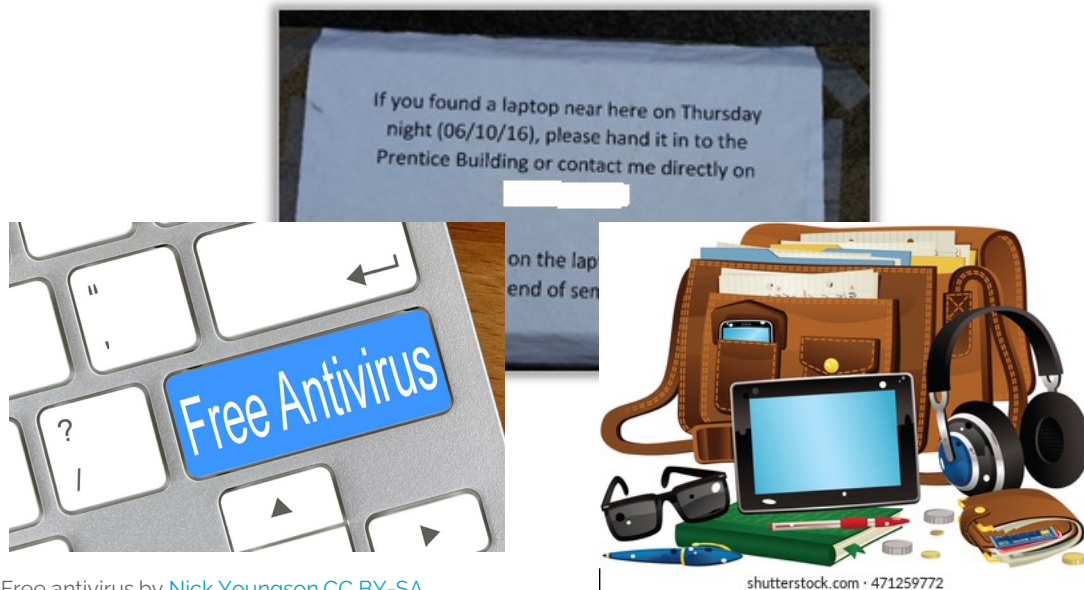Backup your work – computer failure/loss is no excuse for late submissions

- Use USB's, Cloud services or just email yourself a copy

Antivirus – Install some

- Free is ok they just don't update as regularly as the paid version

Safe guard your devices/belongings

- Never leave them unattended. There is no guarantee they will be there when you return

Help us to improve!
2 minute survey

Thank you!