School of Social Science
Welcome to your Honours Year

With

- Honours Convenor, Dr Glenys McGowan;

- SoSS Student Admin team: Ms Kirsten Hentschel, Ms Claire Bishop, Ms Itsumi Miya-Jones, Mr Kwame Eshun

Acknowledgment of **Country**

The University of Queensland (UQ) acknowledges the Traditional Owners and their custodianship of the lands on which we meet.

We pay our respects to their Ancestors and their descendants, who continue cultural and spiritual connections to Country.

We recognise their valuable contributions to Australian and global society.

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Welcome from the Honours Convenor

Dr Glenys McGowan

g.mcgowan@uq.edu.au

Room 334, Michie Building (09)

What's happening today?

1. Welcome and key program info
2. Get to know your peers, thesis supervisors and key teaching staff
3. Key dates
4. School admin support
5. Opportunities and staying connected

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Why Honours?

- You are being trained to be a researcher

- You get to develop your creativity, initiative and self-discipline

- It gives you the opportunity to see what doing a PhD might be like

- It's challenging, but achievable

- It is selective

- It makes your undergrad degree more 'exclusive', and you more employable

- You will get to be part of a small and close cohort of Honours students

- It will make you a better person

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Honours Programs

Bachelor of Arts (Hons)

- Anthropology

- Archaeology

- Criminology

- Sociology

Bachelor of Social Science (Hons)

- Development

- Environment and Society

- Social and Public Policy / Health and Social Policy / Health and Society

Bachelor of Science (Hons) and Bachelor of Advanced Science (Hons)

- Archaeological Science

Terminology

UQ, HASS Faculty, School of Social Science & Honours Year

Important terms

Your University
Central
Faculty
School

Your Degree
Program

Your Courses
Course
– Compulsory
– Thesis
Unit
ECP
Blackboard

Course & Program Related Terminology

HASS	=	Humanities and Social Sciences (our Faculty)		
Faculty	=	Home of related Schools	e.g.	Humanities and Social Sciences
School	=	Home of related study areas	e.g.	School of Social Science
Program	=	Degree or study area	e.g.	Bachelor of Social Science
Course	=	Subject/Class	e.g.	HHSS6000
Unit (#)	=	Value of the course	e.g.	2 (except thesis which is worth 10)
Semester	=	Duration of courses	e.g.	approximately 13 weeks

Understanding your Program Structure

Faculty Delivery model

Cross Disciplinary

School of Communications and Arts will deliver –

HHSS6000 "Research Design"

HHSS6001 "Advanced Disciplinary Studies and Practices 1" (note that School of Social Science Staff Dr Sally Babidge and Prof Chris Clarkson will be taking modules within this course)

School of Social Science will deliver –

HHSS6002 "Work Integrated Project" - A/Prof Jon Prangnell and Dr Jenny Munro

SOSC6996 / 6998 "Honours Research Thesis" - Thesis Advisor and Dr Glenys McGowan

Honours Full Time

Semester One	Semester Two
HHSS6000 - Research Design HHSS6001 - Advanced Disciplinary Studies & Practices 1 SOSC6996 - #4 units (Honours Research Thesis)	HHSS6002 - Work Integrated Project SOSC6996 - #6 units (Honours Research Thesis)

Honours Part Time

Semester One	Semester Two
HHSS6000 - Research Design SOSC6998 #2 units (Honours Research Thesis)	HHSS6002 - Work Integrated Project SOSC6998 #2 unit (Honours Research Thesis)
HHSS6001 - Advanced Disciplinary Studies & Practices 1 SOSC6998 #2 units (Honours Research Thesis)	SOSC6998 #4 unit (Honours Research Thesis)

UQ Program Planner

The Program Planner is a tool that allows you to plan courses for your program and ensure that the plan meets the program's completion rules and chosen structure.

Ethics

Key point – **START EARLY**

You cannot begin any research activities until you have secured ethics approval/ ethics exemption!!

The fundamental principles will be covered in your first HHSS6000 class

But you can begin to think about this process **now** – check out:

- UQ Human Ethics or HASS Faculty LNR Ethics Committee Information
  - http://www.uq.edu.au/research/integrity-compliance/low-and-negligible-risk-reviews
- National Statement on Ethical Conduct in Human Research (2007) - Updated 2018
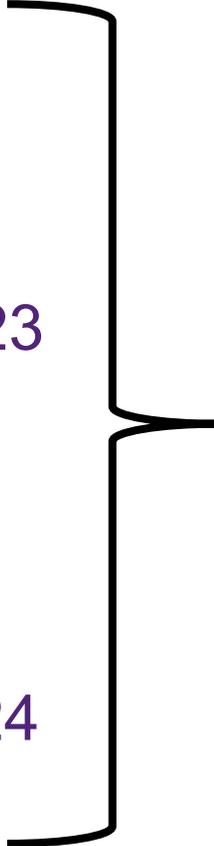 - https://nhmrc.gov.au/about-us/publications/national-statement-ethical-conduct-human-research-2007-updated-2018

Your Thesis   **12,000 – 15,000 words**

SOSC6996 (Full-time study):

- Draft thesis to your Thesis Advisor by 22nd September 2023

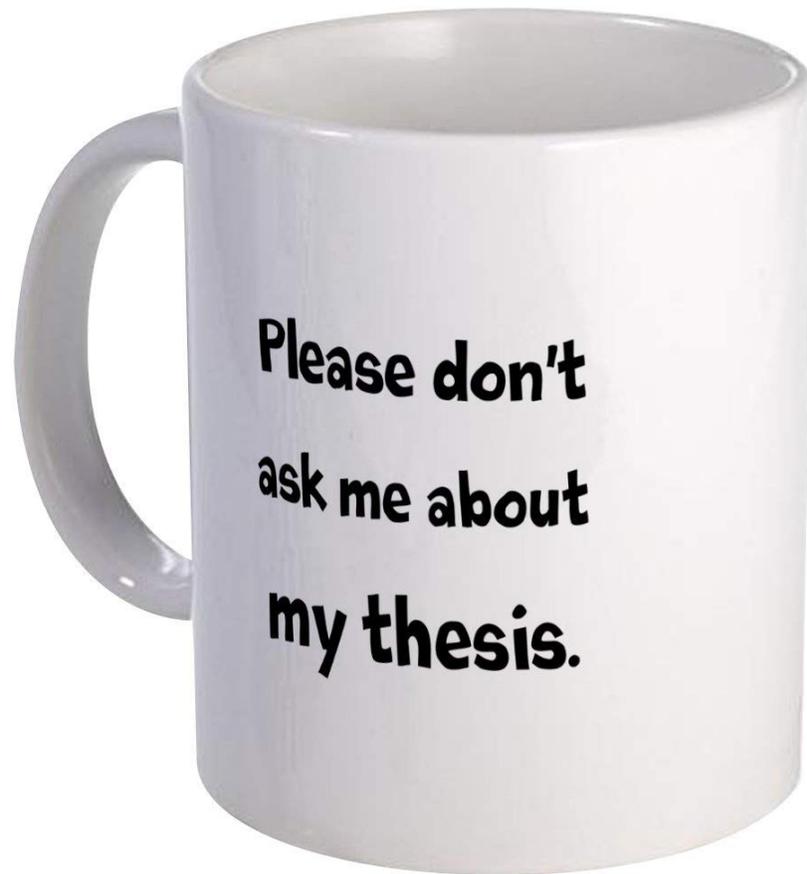- Final thesis to be submitted via Turnitin by 23rd October 2023

SOSC6998 (Part-time study):

- Draft thesis to your thesis advisor by 20th September 2024

- Final thesis to be submitted via Turnitin by 21st October 2024

For all courses, work on your thesis project starts **NOW**

Your thesis

Please don't
ask me about
my thesis.

Please don't ask me
about my thesis.

Using AI Tools to Write Your Thesis

<u>Can</u> I use AI tools to write my thesis?

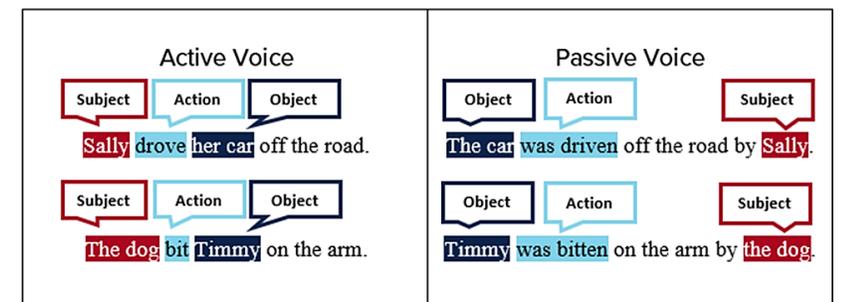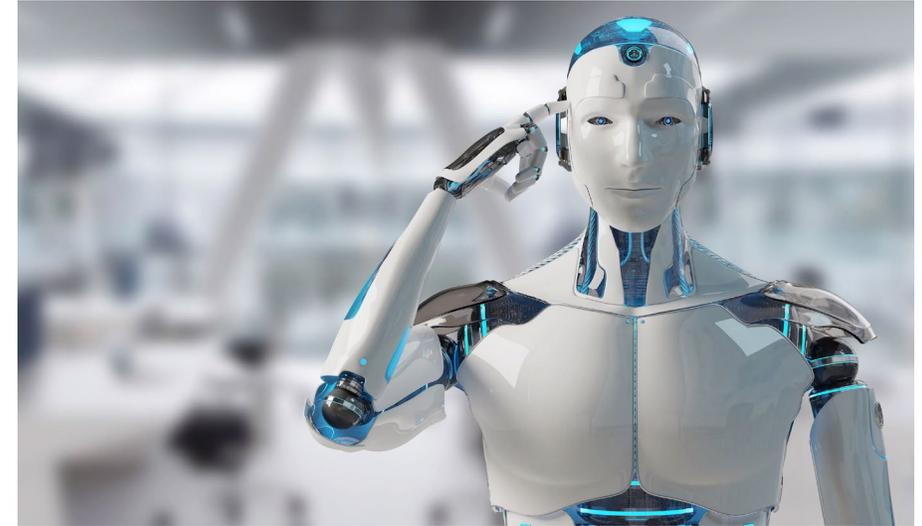**Yes,** but you **must declare that in writing** at the front of your thesis.

<u>Should</u> I use AI tools to write my thesis?

No. You will waste too much time fixing up the text

Why?

* AI tools draw on the whole internet, so the resulting text may contain errors, fake news, racist and socially inappropriate language, and may include irrelevant/non-academic content

* The text is often verbose and waffly (academic writing needs to be succinct and to the point)

* AI tools are incapable of critical thinking, synthesis of complex ideas, and using theory to interpret findings

Refer to the marking criteria for the thesis: An AI would struggle to achieve well.

Active Voice	Passive Voice
Subject — Action — Object	Object — Action — Subject
Sally drove her car off the road.	The car was driven off the road by Sally.
Subject — Action — Object	Object — Action — Subject
The dog bit Timmy on the arm.	Timmy was bitten on the arm by the dog.

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Example of Thesis Marking Criteria

Assesses the ↗
appropriateness
of your research
question + the
relevance of
your literature
review

Criteria	Reviewer's Mark	Developing Achievement	Functional Achievement	Proficient Achievement	Advanced Achievement	Exceptional Achievement
		0 – 9 marks	10 – 13 marks	14 – 15 marks	16 – 17 marks	18 – 20 marks
Research problem/ research question (20)	/20	No identifiable research problem, or research question(s) seem unrelated to the problem and poorly contextualised.	An identifiable problem statement but insufficient context to justify the research question(s).	A sound problem statement with sufficient context to justify the research question(s).	A very clear and well contextualised problem statement. A natural fit with the research question(s).	A compelling problem statement, with excellent context leading inevitably to the research question(s).

Example of Thesis Marking Criteria

Assesses your articulation of the underlying concepts and/or theory of the project

Criteria	Reviewer's Mark	Developing Achievement	Functional Achievement	Proficient Achievement	Advanced Achievement	Exceptional Achievement
		0 – 9 marks	10 – 13 marks	14 – 15 marks	16 – 17 marks	18 – 20 marks
Conceptual approach (20)	/20	No theoretical background evident, or completely inappropriate to the research problem and question(s).	Some effort to situate the research problem in relevant theory, but inconsistent and shallow.	Identifies important and relevant literature, but still largely uncritically with only a basic theoretical narrative.	A very competent understanding of the relevant theory, well researched and appropriate to the problem and methodology.	A sophisticated and critical understanding and use of theory as background and to position the research.
		For an archaeological science thesis: Conceptual approach inappropriate for an archaeological science research problem(s).	For an archaeological science thesis: Conceptual approach inconsistent and shallow for an archaeological science research problem(s).	For an archaeological science thesis: Identifies relevant literature for an archaeological science research problem(s) but is still largely uncritical and basic in its conceptual approach.	For an archaeological science thesis: Conceptual approach demonstrates a very competent understanding of archaeological science in relation to the research problem(s).	For an archaeological science thesis: Conceptual approach demonstrates a sophisticated and critical understanding of archaeological science in relation to the research problem(s).

Example of Thesis Marking Criteria

Assesses the thinking underlying your choice of methodology and your justification for that choice + methods used to achieve the research

Criteria	Reviewer's Mark	Developing Achievement	Functional Achievement	Proficient Achievement	Advanced Achievement	Exceptional Achievement
		0 – 9 marks	10 – 13 marks	14 – 15 marks	16 – 17 marks	18 – 20 marks
Methodology and method (20)	/20	Not relevant to the research question(s). Poorly understood.	Mostly appropriate to the research question(s). Little insight beyond what is available in basic methods texts.	Clear and appropriate to the research question(s).	Well justified, clear methods to address the research question(s). Shows insight beyond the methods texts.	Methods tailored thoughtfully to the research question(s). Very well-articulated assumptions for the chosen methodology. Demonstrated insight into the philosophy/ logic of the methodology.

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Example of Thesis Marking Criteria

Assesses the quality of your data and how it is presented + how you interpret and contextualise your findings within the broader literature

Criteria	Reviewer's Mark	Developing Achievement	Functional Achievement	Proficient Achievement	Advanced Achievement	Exceptional Achievement
		0 – 9 marks	10 – 13 marks	14 – 15 marks	16 – 17 marks	18 – 20 marks
Results and Discussion (20)	/20	Poor engagement with the collected data. Data presentation is not appropriate for the discipline and contains substantial errors.	Adequate and routine engagement with the collected data. Data presentation is appropriate for the discipline with some errors.	Good engagement with the collected data. Data presentation is appropriate for the discipline with few errors.	Advanced engagement with the collected data. Data presentation is appropriate for the discipline with minor errors.	Exceptional engagement with the collected data. Data presentation is highly appropriate for the discipline with minimal or no errors.
		Discussion purely descriptive with little ability to abstract from findings. No engagement with literature in the Discussion and Conclusions.	Logic of Discussion sometimes difficult to follow. Analysis identifiable but restricted. Conclusion a bit weak with only passing reference to the literature.	Analysis in the Discussion remains focused on the research question(s) and findings. Some shortcomings in thoroughness or reasoning. Well concluded and linked with the literature.	Discussion contains very logical and well-structured analysis. Arguments are complete and well concluded. The Conclusion is well contextualised within the literature.	Discussion contains a highly developed and compelling argument with exhaustive analysis. A sophisticated conclusion expertly contextualised within the literature.
		For a policy-focused thesis: No exploration of implications for policy, practice or outreach provided.	For a policy-focused thesis: Limited exploration of the implications for policy, practice, and/or outreach, with many missed opportunities.	For a policy-focused thesis: Some exploration of the implications for policy, practice and/or outreach are provided, but could be more developed.	For a policy-focused thesis: Sound exploration of the implications for policy, practice and/or outreach provided.	For a policy-focused thesis: Thorough and insightful exploration of the implications for policy, practice and/or outreach.

Example of Thesis Marking Criteria

Assesses your ability to produce a professional document + referencing appropriate for advanced academic work

Criteria	Reviewer's Mark	Developing Achievement	Functional Achievement	Proficient Achievement	Advanced Achievement	Exceptional Achievement
		0 – 9 marks	10 – 13 marks	14 – 15 marks	16 – 17 marks	18 – 20 marks
Presentation and referencing (20)	/20	Communicates information or ideas with limited clarity and inconsistent adherence to the conventions of the discipline. Written expression very poor and/or confusing. Difficult to follow, annoying to read. Poorly presented with multiple errors. Substantial errors in referencing in the text and in the final reference list.	Uses some of the conventions of the discipline to communicate appropriately. Written expression mechanistic and laboured, but clear enough. Basic presentation with common errors. Some errors in referencing in the text and in the final reference list.	Uses the conventions of the discipline to communicate at an effective level. Written expression is sound but still laboured in places. Proficient presentation with some errors. Few errors in referencing in the text and in the final reference list.	Uses the conventions of the discipline to communicate at a professional level. Very well written with very few errors of expression. Easy to read. Professional presentation with very few errors. Very minor errors in referencing in the text and in the final reference list.	Exploits the conventions of the discipline to communicate at an expert level. Beautifully written with almost no errors of expression. Highly professional presentation with minimal errors. No errors in referencing in the text and in the final reference list.

Grade Cutoffs

Apply to all Honours courses, including the thesis.

No rounding up.

Grade	Mark
7	85-100%
6	75-84.99%
5	65-74.99%
4	50-64.99%
3	45-49.99%
2	30-44.99%
1	0-29.99%

Calculation of Class of Honours

- Calculated from the weighted grades for all courses contributing to Honours (#16):

  - **HHSS6000**

  - **HHSS6001**

  - **HHSS6002**

  - **SOSC6996** or **SOSC6998**

- Class of Honours is determined centrally, so the School or your thesis advisors are unable to tell you!

GPA	Class of Honours
6.200 – 7.000	Class I
5.650 – 6.199	Class IIA
5.000 – 5.649	Class IIB
4.000 – 4.999	Class IIIA
<4.000	Class IIIB

Mode of Study for Honours at UQ in 2023

Please note that the Honours year is available in Internal mode only in 2023. There are no external offerings available.

Internal Mode:

- Regular in-person attendance on campus throughout the semester.

Attendance will be required on campus for HHSS6000 / HHSS6001 and HHSS6002.

Meetings with your Thesis Advisor can occur over zoom for SOSC6996 / SOSC6998

Keeping Us Safe

It is important that all of us play our part in keeping each other safe from COVID-19 as we hold on-campus classes for internal teaching.

Vaccinations, masks, physical distancing, hand hygiene; staying home if unwell

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Role of Thesis Advisors

The Student-Thesis Advisor relationship is a professional and collegial one

Thesis Advisors:

- Provide guidance in the formulation of your project
- Provide guidance intermittently as you progress through your project
- Assist with methods where required
- Help you refine the concepts conveyed in the text of your thesis
- Thesis Advisors will tell you when they will be away on research/leave so you can plan your deadlines around these dates
- Thesis Advisors do not do your project for you or write your thesis text

- It is a good idea to meet regularly with your Thesis Advisor in the early stages of your project, then intermittently as required
- <u>Don't be afraid</u> to contact your Thesis Advisor- they are there to advise you!!

Your Role

- Keep your Thesis Advisor informed of any circumstances that impair the progress of your studies- they can help!

- Inform your Thesis Advisor when you will be away on leave so you can plan your deadlines around these dates

- Meet deadlines agreed between you and your Thesis Advisor so you keep the thesis progressing along

- Send written work to the Thesis Advisor 2 days <u>before</u> a meeting so they have time to look over it before you meet- make the most of your meeting time

- Upskill in methods or academic writing if you feel weak in these areas

- Take time to meet with your fellow Honours students so you can support each other and learn from each other!

Adobe Stock | #267724754

What level of work is expected from me?

- Honours is the next level in your academic development, and the opportunity for you to put into practice the concepts and skills you have learned throughout your undergraduate study.

- Therefore, the workload is more intense and involved than 3rd level undergraduate courses.

- Make sure you give yourself the time in your schedule to devote to Honours research and writing.
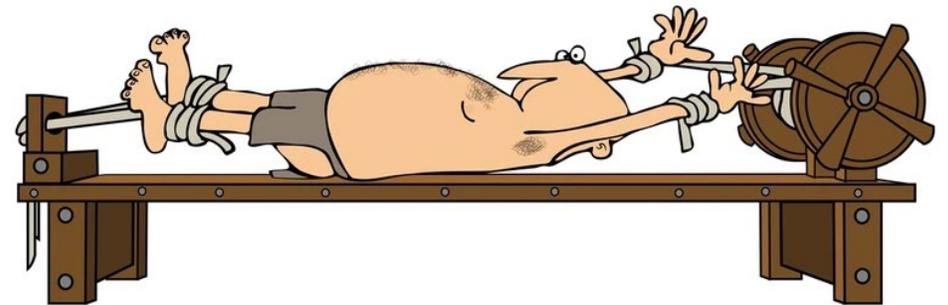
Thesis Extensions

Remember, your thesis is a year-long* project

- It cannot be completed overnight/in a short time period

- There is only one thesis due date, but be aware of milestones along the way

- You should develop clear timelines (in consultation with your supervisor/s) and stick to them

- If you see yourself slipping substantially from your timeline, talk to someone about this (i.e., thesis advisor, honours coordinator)

Extensions will only be granted in **exceptional** circumstances

Extensions may **impact your ability to graduate** on time

shutterstock.com · 86803204

* really, 6 months

Where do I get help?

Support systems and who does what

Student Services (Central UQ)

- Learning Assistance

- Disability Support

- Counselling Services

- International Student Services

- Careers & Employment Services

- Accommodation

- Multi-faith chaplaincy

- Lots of workshops for skill development & support

- Located across from the main food outlets (specifically Boost & the Bakery)

ALL FREE!

Debbie Martin

Liaison Librarian

d.martin@library.uq.edu.au

Or visit library.uq.edu.au

School of Social Science
Library Services

Get help with:

- Finding assignment resources

- Search strategies and using databases

- Book purchase requests

- Referencing

- Using EndNote

Photo by Maya Maceka on Unsplash

BSocSc Administration

Student Admin Team
School of Social Science
Level 3, Michie Building (#9)
student.socsci@uq.edu.au

Kirsten Hentschel   Claire Bishop   Kwame Eshun   Itsumi Miya-Jones

➢ Enrolment planning
➢ Questions about courses
➢ Assessment – SoSS extension requests, deferred examination applications
➢ How to contact academic staff
➢ UG Social Science Events
➢ Support for student society
➢ Anything really – we can help point you in the right direction!

Our main office is on level 3 of the Michie Building

Open 9am-12pm & 1pm-4pm Mon-Fri.

EQUITY, DIVERSITY, & SAFETY

- Equity issues
- Grievances
- Complaint processes
- Bullying
- Sexual harassment
- Assault

**We are committed to a safe and supportive environment
and a positive culture for all.**

- **Dr Jenny Munro** - dedicated **Diversity and Equity Officer, in** School of Social Science

- Available to help any <u>students or staff</u> in relation to equity issues, grievances, complaint processes, bullying, sexual harassment and assault

- Jenny is not a counsellor but she can provide a safe space and a useful starting place to work out what options are available. If you have any concerns or queries, are unsure who to talk to, or are simply feeling uncomfortable about something that has happened, Jenny can help you find the information or support that you need

- Please contact Jenny directly via email at jenny.munro@uq.edu.au to find out more about the role, or to make a time for a confidential discussion.

TIME TO... stand up and intervene

UQ ALLY

RESPECT. NOW. ALWAYS.

CRICOS code 00025B

Get support

HASS Student Administration Team	School Student Administration Team	HASS Student Futures Team	UQ Student Services
• Degree questions • Credit requests • Academic progress • Overseas study approval	• Course questions • Timetables • Assessment	• Extra-curricular opportunities • Career mentoring and seminars • Leadership development	• Learning assistance • Disability support • Counselling • International student services • Accommodation • Multi-faith chaplaincy

Contact

hass.uq.edu.au/contact

Contact

https://social-science.uq.edu.au/student-support

Contact

hass.uq.edu.au/enrich-your-study-experience

Contact

my.uq.edu.au/student-support

Honours information

Important Dates

Write these down!

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Important dates

February 20
First day of classes for Semester 1 2023

March 3
Last day to add a course for Semester 1 2023

March 31
Due date for Academic Integrity Modules – Part A

March 31
"The Census Date"
Last date to *drop* Semester 1 2023 courses or cancel enrolment
without *financial* liability

April 30
Last date to *drop* a course for Semester 1 2023 or cancel enrolment
without *academic* liability

June 30
Due date for Academic Integrity Modules – Part B

Your Opportunities in HASS and settling into university life

HASS Welcome Weeks

O Week

- Program Info Session
- HASS Welcome
- Student Admin Drop in's
- Missed out? Find resources on the website

Connect Week

- Connect with your peers
- Attend a club or society event
- Grab some friends and join the Big Quiz

Success Week

- Learn about how you can be a successful HASS student
- Discover the support services that you SHOULD access

Employability Week

- Where can your program take you?
- Attend the networking night to meet peers and industry
- Register for the "How your HASS Skills Pay the Bills" event

Undergraduate: https://hass.uq.edu.au/undergradorientation   Postgraduate: https://hass.uq.edu.au/postgradorientation

Find study space at UQ

- [Use a 24/7 study space](#)

- [Book a study room](#)

- [Know what's available in the library](#)

- Check out Level 3 Forgan Smith Tower study space

Join a student club

- [200+ UQ Union clubs and societies](#)

- Cultural, hobby/special interest, international, performance, religious, social justice, political, faculty and much more

Common Questions about uni life

- **UQ facilities:** *Where's the best place on campus to attend online lectures/tutorials? Where's the best place to get coffee/food?*

- **Social activities:** *How do I join a student club? How can I get involved in uni life both on and off campus?*

- **General tips for new students:** *What is your top tip for starting out at UQ?*

Stay Connected

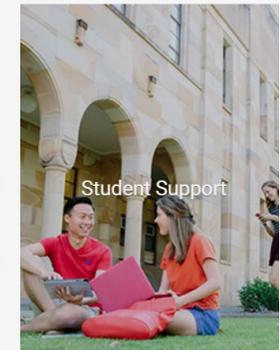**f** UQ Humanities & Social Sciences
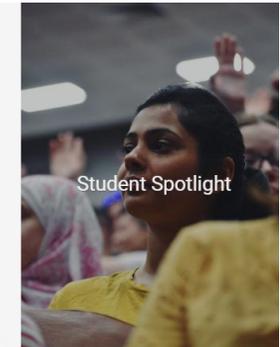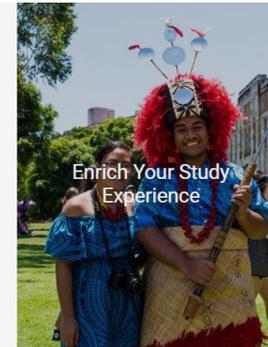
in UQ Humanities & Social Sciences

⊙ uqhasslife

▶ How2HASS

The home of HASS online
linktr.ee/uqhasslife

Some advice from recent graduates

For many of you, this year will be challenging. I remember sitting in Peter's class a few years ago and really struggling to understand these strange new ideas and concepts. I felt like it would never 'click' for me. But it did, eventually. And it will for you as well. This year will go by so quickly, so remember to enjoy yourself and to stop every once and a while to reflect on your progress. You will be amazed by how far you come by the end of this year. Best of luck to all of you.

Such a great sense of achievement finishing the thesis! Totally worth it. Make sure you look after yourself.

One of the best parts of my honours year was getting to know the other honours students. I made some great friends and we gave each other a lot of support (and had a lot of fun!)

What I found really helpful throughout my honours thesis was thinking of it like a job. I showed up everyday and chipped away at it bit by bit. Which is not to say that I didn't enjoy it, I found it a really positive, challenging, and exciting experience. But it was really important for me to be able to work hard when I was at 'work' and leave my thesis at the office so that I could still do all of the things I wanted to do outside my honours work without feeling guilty about it.

Now let's have a look at the SOSC6996 and SOSC6998 Blackboards…..